



COLLECTIVE BARGAINING AGREEMENT



Between

CIPA Lumber Co. LTD

and

USW Local 2009

Effective July 14th, 2020 to June 14th, 2024

COLLECTIVE AGREEMENT

between

**CIPA LUMBER CO.LTD
DELTA PANEL DIVISION**

and

UNITED STEELWORKERS LOCAL 2009

2019 - 2024

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2019-2024 COLLECTIVE AGREEMENT

THIS AGREEMENT entered into this 14th day of July, A.D. 2020

BETWEEN:

CIPA Lumber Co. Ltd., Delta Panel Division

(Hereinafter known as the "COMPANY")

OF THE FIRST PART,

AND:

**United Steel, Paper and Forestry, Rubber, Manufacturing, Energy, Allied Industrial and Service
Workers International Union
(United Steelworkers)
AFL - CIO - CLC
Local 2009**

(Hereinafter known as the "UNION")

OF THE SECOND PART.

PREAMBLE:

The purpose of this Agreement is to secure for the Company, the Union and the employees the full benefits of orderly and legal collective bargaining, and to ensure to the utmost extent possible the safety and physical welfare of the employees, economy of operation, quality and quantity of output, and protection of property. It is recognized by this Agreement to be the duty of the Company and the Union and the employees to cooperate fully, individually and collectively, for the advancement of said conditions.

The Company and the Union agree to abide by the terms set out in this Agreement. The Union further agrees that it will at all times instruct its members to act in accordance with the terms contained in this Agreement. The Company agrees, in the exercise of the functions of Management, that the provisions of this Agreement will be carried out.

ARTICLE I - BARGAINING AGENCY

Section 1: Recognition

- (a) The Company recognizes the Union as the sole collective bargaining agency of the employees of the Company except confidential employees, office employees and those employees with the authority to hire or discharge.
- (b) It is agreed that when a dispute arises as to whether or not a person is an employee within the bargaining unit it shall be subject to grievance procedure as provided in Article XXIX, Section 1, Step Three, and in the event of failure to reach a satisfactory settlement it shall be dealt with by arbitration as set forth in Article XXX, Section 1.
- (c) The Union agrees to issue a withdrawal card to employees transferred from the bargaining unit to a job outside the bargaining unit providing that no dispute arises within the meaning of Clause (b) herein.

Section 2: Meetings

The Company and the Union will meet at such time and place as may be mutually agreed upon for the purpose of discussing wages and working conditions and adjusting any matters within the confines of this Agreement which come within the scope of collective bargaining between employer and employee. Where such meetings are held during working hours, employee time will not be deducted for attending such meetings.

Section 3: Bargaining Authority

The Party of the First Part agrees that the bargaining authority of the Party of the Second Part shall not be impaired during the term of this Collective Agreement. The Party of the First Part agrees that the only certification that they will recognize during the term of this Agreement is that of the Party of the Second Part, unless ordered by due process of law to recognize some other bargaining authority.

Section 4: Access to Operation

Official Union representatives shall obtain access to the Company's operations for the purpose of this Agreement by permission which will be granted by the Company on request and subject to such reasonable terms and conditions as may be laid down by the Company.

ARTICLE II - EMPLOYER'S RIGHTS

Section 1: Management and Direction

The management and the operation of, and the direction and promotion of the working forces is vested exclusively in the Management; provided, however, that this will not be used for purposes of discrimination against employees.

Section 2: Hiring and Discipline

The Company shall have the right to select its employees and to discipline or discharge them for proper cause.

Section 3: Non-Bargaining Unit Employees

Employees outside the bargaining unit will not perform work that is normally done by employees in the bargaining unit. However, nothing in this Agreement shall be construed as prohibiting foremen from doing work for purposes of employee instruction and evaluation, and equipment assessment, provided in so doing a lay-off of bargaining unit employees does not result, or in the case of an emergency when regular employees are not available, provided that every reasonable effort is made to find a replacement.

ARTICLE III - UNION SECURITY

Section 1: Co-operation

The Company will co-operate with the Union in obtaining and retaining as members the employees as defined in this Agreement, and to this end will present to new employees and to all supervisors and foremen the policy herein expressed.

Section 2: Union Shop

Each employee shall, at the time of hiring and as a condition of hiring or continued employment become a member of the Union and maintain membership therein.

Section 3: Maintenance of Membership

Any employee who is a member in good standing, or is reinstated as a member of the Union shall as a condition of continued employment maintain such membership in good standing throughout the term of this Agreement.

Section 4: Discharge of Non-members

Any employee who fails to maintain membership in the Union as prescribed herein by reason of refusal to pay dues and assessments shall be subject to discharge after seven (7) days' written notice to the Company of the said employee's refusal to maintain their membership.

Section 5: Union Membership

- (a) No employee shall be subject to any penalties against their application for membership or reinstatement, except as may be provided for in the United Steelworkers Constitution.
- (b) Any employee who applies to join the Union pursuant to the provision herein and whose application is rejected by the Union, shall not be subject to discharge from employment.

Section 6: Check off

The Company shall require all new employees at the time of hiring to execute an assignment of wages in duplicate, the forms to be supplied by the Union, said forms to be forwarded to the Union not later than fifteen (15) calendar days following the date of hiring.

The assignment in the case of employees already members of the Union shall be effective immediately, and for those employees not previously members of the Union, it shall become effective thirty (30) calendar days from the date of execution.

The Union shall notify the Company by letter of the amount of back dues owed by new employees and copies of such letter shall be furnished to the employee and the Plant Committee.

The Company shall remit the dues deducted pursuant to such assignment (until and unless said assignment is revoked by the employee) to the Union not less often than once each month, with a written statement of names of the employees for whom the deductions were made and the amount of each deduction. Such deduction shall appear on each employee's annual Statement of Remuneration (T4).

Section 7: Social Insurance Number

The Company shall furnish the Union with the Social Insurance Number of each employee on its payroll on the first occasion when dues are forwarded to the Union after the execution of this Agreement or after the employee enters the employment of the Company, whichever date last occurs.

Section 8: Employer Deductions From Wages - Employee Benefit Plans

The Parties agree that the Company shall deduct from an employee's wages and shall remit to the appropriate employee benefit plan, the employee's contribution which is specified in any benefit plan agreed to by the parties.

Section 9: Employee Discipline

Upon the request of the employee, the Company shall ensure that when that employee is being disciplined, an available Shop Steward shall be present as a witness. In such case, if there is no Shop Steward immediately available, another available employee shall be provided in place of the Shop Steward. The foregoing shall not be construed as limiting the number of Company representatives present.

ARTICLE IV - PLANT COMMITTEE

Section 1: Definition

For the purpose of this Agreement when the term "Plant Committee" is used, it shall mean the Plant Committee, members of which are appointed by the Union.

Section 2: Composition

The Plant Committee shall consist of not less than three (3) employees and not more than seven (7) employees with completed probationary period of employment with the Company who are members of the Union and, wherever possible, they shall be selected on a departmental basis.

Section 3: Notification

The Union will, within sixty (60) days from the date of this Agreement, notify the Company in writing of the members of the Plant Committee. The Union or Plant Committee will inform the Company in writing when any member change takes place on the said Committee. No member of the Plant Committee will be recognized by the Company unless the above procedure is carried out.

Section 4: Exceptions

The provisions of Sections 1, 2 and 3 will not apply in reference to Article XIX - Health & Safety.

Section 5: Union Orientation to Acquaint New Employees

- (a) At the time of hire new employees will be advised that a collective agreement is in effect and of the conditions of employment set out in the articles dealing with Union Security and Dues Check-off.
- (b) A new employee shall also be provided with:
 - (1) the name and work location of the Shop Steward on shift; and
 - (2) an authorization form for union dues check-off to be completed and submitted.
- (c) Upon request, the Local Union shall be advised of the name and telephone number of the new employee.
- (d) The Company will provide all new employees with a copy of the Collective Agreement.

ARTICLE V - HOURS OF WORK

Section 1: Hours and Overtime

- (a) The regular hours of work in the operations shall be eight (8) hours per day and forty (40) hours per week with rate and one-half for any hours worked over eight (8) hours per day and forty (40) hours per week, except as provided in (b) below. Production employees shall be paid rate and one-half for Saturday and/or Sunday regardless of the number of hours worked during the week, except as provided in (b) below.
- (b) Double straight-time rates shall be paid for the following:
 - (i) Hours worked in excess of eleven (11) hours per day;
 - (ii) Hours worked on Sunday by employees who have worked five (5) shifts during the preceding six (6) days;
 - (iii) For purposes of (b) herein a Statutory Holiday shall be considered a shift worked;
 - (iv) Item (ii) above shall not apply to employees who work Sunday as a regularly scheduled day.
- (c) The established hours of work will not be altered without prior consultation with the Plant Committee, except in circumstances not in the control of the Company.

- (d) If a Statutory Holiday occurs during the work week, the employee shall only be required to work on Saturday and/or Sunday for the time lost due to the Statutory Holiday by mutual consent. For such work the employee shall be paid rate and one-half, except as provided in Section 1(b) above.

Section 2: Alternate Shift Scheduling

- (a) Notwithstanding Article V, Section 1, the Company may implement alternate shift schedules, subject to Supplement No. 3, which may include Saturdays and Sundays, without overtime penalty, provided the principle of the forty (40) hour week is maintained over an averaging period.
- (b) When alternative schedules have been implemented in accordance with (a) above, the following overtime provisions will apply:
- A. Rate and one-half shall be paid for the following:
- (i) The first three (3) hours worked in a day in excess of the normal daily hours of the established schedule.
 - (ii) Hours worked in excess of forty (40) hours per week or forty (40) hours average when there is an averaging period.
 - (iii) All hours worked on an employee's scheduled rest day, unless a change in rest day has been agreed to between the employee and the Company.
- B. Double straight-time rates shall be paid for the following:
- (i) All hours worked in excess of A (i) above.
 - (ii) All hours worked on Sunday when Sunday is also an employee's scheduled rest day, if the employee has worked forty (40) straight-time hours in the preceding six (6) days, unless a change in the rest day has been agreed to between the employee and the Company.

Section 3: Casual Work

- (a) The term "casual work" as used in this Agreement shall apply only to work performed on Saturday and/or Sunday by either laid-off regular employees or other persons hereinafter referred to as "casual employees".
- (b) Casual work on production will be paid for at one and one-half times job rate.
- (c) Casual work on maintenance, repair and preparatory work will be paid for at straight-time job rate.
- (d)
- (i) Weekend work performed by casual employees, laid-off regular employees and part-time employees will be paid for at straight-time job rate except as provided in (ii) herein.
 - (ii) A laid-off regular production employee shall be considered a production employee during the weekend of the week he is laid off and will be paid rate and one-half for any work he performs on either Saturday or Sunday except as provided in Section 1(b) above.
- (e) Regular laid-off employees shall not be classified as casual employees, and shall have preference for available work over the said casual employees.
- (f) The Company agrees to keep a separate seniority list of casual employees who have worked at least ten (10) working days, exclusively for recall purposes and, subject to clause (e), further agrees to recall casual employees in accordance with their seniority as set forth in this list.

Section 4: Saturday and Sunday Work

- (a) Those employees who of necessity regularly work on Saturday and Sunday shall take two (2) other days of the week off to be mutually agreed between the employee and the Company. In such event, Saturday and Sunday shall be considered working days and overtime rates shall not apply on Saturday. However, these employees shall be paid at rate and one-half for work performed on Sunday. It is agreed that overtime rates will apply when the regular daily or weekly work limit has been exceeded. It is further agreed that overtime rates will apply on the rest days of these employees if worked unless a change in rest days has been agreed upon between the employee and the Company.
- (b) For the purpose of this Section, employees shall be operating millwrights and maintenance workers.

Section 5: Tuesday to Saturday

It is agreed that maintenance, repair and construction employees can be employed on a Tuesday-to-Saturday work week for which they will be paid straight-time for Saturday work. In such event, Sunday and Monday will be recognized as their rest days and any work performed on their rest days will be paid for at rate and one-half except as provided in Section 1(b). It is further agreed that the rest day, Monday, may be changed by mutual consent between the employee and the Company. In such event, work performed on Monday will be paid for at straight-time. If the employee works on Monday at the request of the Company the rate of pay will be rate and one-half. However, if the employee requests a temporary change from their rest day on Monday, work performed on Monday will be paid for at straight-time.

Section 6: Completion of Afternoon Shift

- (a) It is agreed between the Parties that if two (2) hours or less are necessary after midnight Friday or after midnight preceding a Statutory Holiday to complete the shift which commenced work on Friday afternoon or the afternoon preceding the Statutory Holiday, time worked after midnight Friday or after midnight preceding a Statutory Holiday to complete the particular shift will be paid at straight-time.
- (b) Notwithstanding anything to the contrary contained in this Agreement, it is further agreed that in all three-shift operations, the time established as the regular starting time of the midnight shift following a Statutory Holiday shall not be changed by reason of the Statutory Holiday.

Section 7: Three-shift Operations

- (a) The Company shall have the right to operate the plant or any part thereof on a three-shift basis and all employees working under this arrangement shall receive eight (8) hours' pay upon completion of the full hours established as their regular shift. Details of shifts shall be varied at the Company's option.
- (b) It is agreed that Clause (a) above shall only apply to those employees actually working on a three-shift basis.
- (c) The Company shall have the right to determine the number of shifts operated in any unit or department of the operation.
- (d) Where less than three (3) shifts are worked, Clause (a) above shall not apply.

Section 8: Swing Shift

The working force on the day shift shall alternate with the working force on the afternoon shift on a regular basis as agreed upon by the Company and the Plant Committee.

Section 9: Rest Periods

All employees shall be entitled to two (2) ten-minute rest periods during each regular shift, provided always that the Company shall have the right to use relief employees in implementing this provision.

Section 10: Hot Meals

Where maintenance, repair or construction employees are required to work two (2) hours or more overtime beyond their normal shift, the Company shall provide a hot meal, such hot meal to be consumed by the employee on Company time before beginning the overtime work.

Section 11: No Work Guarantee

The foregoing provisions of this Article shall not be construed as guaranteeing to any employee any number of hours of work per day or per week.

ARTICLE VI - TECHNOLOGICAL CHANGE

Section 1: Joint Committee

It is agreed that a Joint Committee will be established to consider technological changes in progress and make recommendations to the Parties to assist them in ameliorating the effect of such changes. The Committee will meet with the provincial and federal representatives concerned with retraining of manpower.

Section 2: Advance Notification

The Company shall notify the Plant Committee and the Union not less than six (6) months in advance of intent to institute changes in working methods or facilities which would involve the discharge or laying off of employees.

Section 3: Retraining

The Company shall co-operate with the Government of British Columbia and participate in every way possible in training or retraining of employees so affected.

Section 4: Rate Adjustment

- (a) An employee who is set back to a lower paid job because of mechanization, technological change or automation will receive the rate of their regular job at the time of the setback for a period of three (3) months and for a further period of three (3) months they will be paid an adjusted rate which will be midway between the rate of their regular job at the time of the setback and the rate of their new regular job. At the end of this six (6) month period the rate of their new regular job will apply. However, such employee will have the option of terminating their employment and accepting severance pay as outlined in Section 5 below, providing they exercise this option within the above referred to six (6) month

period.

- (b) Following an application of (a) above, where an employee is set back to a lower paid job because of an application of Article XVII - Seniority brought on by mechanization, technological change or automation they will receive the rate of their regular job at the time of the setback for a period of three (3) months and for a further period of three (3) months they will be paid an adjusted rate which will be midway between the rate of their regular job at the time of the setback and the rate of their new regular job. At the end of this six (6) month period the rate of their new regular job will apply.

Section 5: Severance Pay

Employees discharged, laid off or displaced from their regular job because of mechanization, technological change or automation shall be entitled to severance pay of seven (7) days' pay for each year of service with the Company. The amount calculated under such entitlement shall not exceed a maximum of thirty (30) weeks' pay. This Section shall not apply to employees covered by Section 4(b) above.

Section 6: Option

Employees laid off from their regular jobs because of mechanization, technological change or automation shall have the option to terminate their employment and accept severance pay, either

- (a) at the time of layoff, or
- (b) at the point seniority retention expires.

ARTICLE VII - PLYWOOD JOB EVALUATION

Section 1: Implementation

(a) PRINCIPLES AND PROCEDURES

The implementation and administration of the Job Evaluation Program shall be in accordance with the principles and procedures set out in the "Job Evaluation Manual for Operational Hourly Paid Jobs in the Plywood Industry of British Columbia" (herein referred to as the "Manual").

(b) INDUSTRY JOB EVALUATION COMMITTEE

There shall be a Committee constituted and named the Industry Job Evaluation Committee (herein referred to as the "Plywood Evaluation Committee") to consist of one (1) member representative of the Company and one (1) member representative of United Steelworkers.

(c) FUNCTION OF PLYWOOD EVALUATION COMMITTEE

- (i) The Plywood Evaluation Committee shall assume general responsibility for the administration of the Job Evaluation Program.
- (ii) The unanimous decision of the said Committee shall be final and binding on the Parties hereto.

(d) PLANT JOB REVIEW COMMITTEE

- (i) There shall be a Committee constituted in each plywood plant named the Plant Job Review Committee (herein referred to as "Review Committee") to consist of two (2) members representative of management and two (2) members representative of the employees. At least one (1) representative of management must be a member of the plant's salaried staff or management, and at least one (1) representative of the employees must be an employee of the plant whose job is subject to Plywood Job Evaluation. Management may choose their second representative from amongst persons not employed at the plant, and the Union may do likewise except that neither Party may choose as its representative a member of the Plywood Evaluation Committee or any person who is employed as a job evaluator by the Company or by United Steelworkers.
- (ii) The Company shall reimburse any of its hourly paid employees for time lost while acting as a member of the Review Committee or while presenting information, regarding their own job, before a regularly convened meeting of the Review Committee. The Company shall not be responsible for remunerating employee representatives who are not its hourly paid employees.

(e) FUNCTION OF REVIEW COMMITTEE

- (i) The Review Committee will be responsible for seeing that all requests for evaluation or re-evaluation of jobs are adequately and accurately documented before being passed to the Plywood Evaluation Committee for further action. The documents required will include a "Request for Job Evaluation" form submitted either by an individual employee or by local management, and a fully completed job description which provides sufficient information for the subsequent work of the Plywood Evaluation Committee. The form of the documents, the procedures for submitting and handling them, and the time limits for completion may be amended as required by the Plywood Evaluation Committee under the authority given them by 1 (c) of this Article.
- (ii) Decisions of the Review Committee respecting the appropriateness of a request for evaluation or re-evaluation, or respecting the adequacy and accuracy of documents, shall be by unanimous agreement. Failing such agreement within the established time limit, the Review Committee shall, at the request of any one of its members, immediately forward the Request for Job Evaluation, together with any other documents on which there is unanimous agreement, to the Plywood Evaluation Committee and shall then have no further responsibility for documenting that request.
- (iii) When the Plywood Evaluation Committee has made a decision respecting the evaluation of a job, it shall communicate that decision to the appropriate Review Committee. The Review Committee will be responsible for informing management and the employees concerned, giving reasons for the outcome where these are available. A decision of the Review Committee that an Application for Job Evaluation should not be forwarded to the Plywood Evaluation Committee will, similarly, be communicated with reasons to those concerned.
- (iv) Nothing in this Article limits the right of the Plywood Evaluation Committee to determine the facts about any job by direct observation or otherwise, or to amend any job description or specification submitted to them in support of a Request for Job Evaluation form.

(f) APPLICATION OF PROGRAM

The Job Evaluation Program shall apply to all employees in the Plywood Industry except Journeyman Tradesmen, Improvers, Helpers, Powerhouse and Boom Crews and Filer-Grindermen.

(g) DIRECTION OF WORK

Job evaluation descriptions are written with the intent to set forth the general duties and requirements of the job and shall not be construed as imposing any restriction on the right of the Company to assign duties to employees other than those specifically mentioned in job descriptions, provided always that if the assignment of such duties changes the job content sufficiently to justify a review of the evaluation the Plywood Evaluation Committee shall make such a review in accordance with the procedure set out therein.

(h) RE-EVALUATION

- (i) When a job is moved to another grade as a result of re-evaluation, the wage rate for the new grade shall be effective on the date that management or the employee has applied to the Review Committee for re-evaluation.
- (ii) When a job is moved to a lower grade as a result of re-evaluation, the incumbent shall maintain their job rate as a red circle rate subject to the provisions of (j) below.

(i) NEW JOBS CREATED

Where the Company has exercised its right to create a new job, a temporary rate shall be set by management. The permanent rate for the said job as determined by the Plywood Evaluation Committee shall be effective as of the date the job was installed. If the evaluated rate for a new job is lower than the temporary rate, the incumbent(s) shall be allowed to continue at the temporary rate.

(j) RED CIRCLE JOBS

- (i) The Company shall supply the Union with a list of employees holding red circle jobs, the said list to include the name of the employee, name of job category filled, the evaluated rate for the job and the actual rate paid.
- (ii) Employees on red circle rates who are promoted to a higher grade shall regain the red circle rate if subsequently found incompetent to continue in the higher grade.
- (iii) Employees holding red circle jobs who are demoted during a reduction of forces, shall be paid only the evaluated rate for the job to which they are assigned. If at a later date an employee is reassigned to their former job they shall regain their red circle rate.
- (iv) When the Company terminates a job, or a job is not occupied during a period of one (1) year, a record as to the cancellation of the applicable job description and classification shall be established.
- (v) If an employee is temporarily transferred at the request of the Company they shall retain their existing rate or receive the rate for the new job, whichever is higher. On return to their regular job the said employee shall regain their red circle rate.

(k) SENIORITY

- (i) Subject to the provisions herein set out, Article XVII (Seniority) shall continue to apply.
- (ii) Promotions shall be made only where a vacancy exists.

(l) REFERRAL PROCEDURE

- (i) When the Plywood Evaluation Committee has decided the outcome of a Request for Job Evaluation, it shall transmit its decision to the appropriate Plant Job Review Committee.
- (ii) When an employee's request for re-evaluation results in no change being made in the job grade, or in a reduction, or when a management request results in no change or in an increase, the Plywood Evaluation Committee shall give to the appropriate Review Committee a short statement of the reasons for the decision. The statement should not go into great detail, but should indicate the criteria used in sufficient depth to show the applicant that the request was given adequate attention.
- (iii) An evaluation done by the Plywood Evaluation Committee shall be final and binding on the Parties but, at any time after five (5) years since the last evaluation or re-evaluation of a job, management or an individual employee may submit a request for re-evaluation of that job and no other reason than the elapsed time shall be necessary.
- (iv) If the Plywood Evaluation Committee is unable to reach agreement regarding the disposition of a Request for Job Evaluation or any other matter regarding the job evaluation program which falls within their jurisdiction, the matter shall be referred to the Company and to United Steelworkers for settlement.
- (v) All communication between any Plant Review Committee and the Plywood Evaluation Committee referred to above shall be effected by sending one (1) copy to the Union representative or representatives on the Committee and one (1) copy to the employer representative or representatives. In the case of communications to a Plant Review Committee, the Union representatives will be addressed care of the office of the appropriate Union Local and the employer representative care of the Company's offices at the plant. In the case of communications to the Plywood Evaluation Committee, the Union representative will be addressed care of the offices of United Steelworkers, District 3, and the employer representative care of the offices of the Company.

(m) TRAINING PROGRAM

A program of training for members of the Review Committee in each plant shall be instituted, the details of which shall be arranged by the Company and the Union.

Section 2: Point Range and Increment

All jobs in Grade One, the point range of which is 0 to 81, shall be paid the minimum rate for common labour as provided in Article X, Section 1(a). The point range for subsequent grades shall be ten (10), i.e., Grade Two (82-91), Grade Three (92-101), etc. The wage increment curve for the Plywood Industry is as follows:

PLYWOOD INCREMENTS

Grade Level	----- Effective -----				
	June 15, 2019	June 15, 2020	June 15, 2021	June 15, 2022	June 15, 2023
1	\$30.36	\$30.97	\$31.59	\$32.54	\$33.35
2	30.57	31.18	31.80	32.75	33.57
3	30.78	31.40	32.03	32.99	33.81
4	30.95	31.57	32.20	33.17	34.00
5	31.25	31.88	32.52	33.50	34.34
6	31.49	32.12	32.76	33.74	34.58
7	31.80	32.44	33.09	34.08	34.93
8	32.07	32.71	33.36	34.36	35.22
9	32.36	33.01	33.67	34.68	35.55
10	32.64	33.29	33.96	34.98	35.85
11	32.95	33.61	34.28	35.31	36.19
12	33.23	33.89	34.57	35.61	36.50
13	33.54	34.21	34.89	35.94	36.84
14	33.91	34.59	35.28	36.34	37.25
15	34.21	34.89	35.59	36.66	37.58
16	34.57	35.26	35.97	37.05	37.98
17	34.89	35.59	36.30	37.39	38.32
18	35.24	35.94	36.66	37.76	38.70
19	35.62	36.33	37.06	38.17	39.12
20	36.03	36.75	37.49	38.61	39.58
21	36.52	37.25	38.00	39.14	40.12
22	37.00	37.74	38.49	39.64	40.63
23	37.43	38.18	38.94	40.11	41.11
24	37.88	38.64	39.41	40.59	41.60
25	38.34	39.11	39.89	41.09	42.12
26	38.79	39.57	40.36	41.57	42.61
27	39.27	40.06	40.86	42.09	43.14

The general wage increases provided for in Article X, Section 1(a) have been incorporated into these rates

Section 3: Red Circle Jobs

Incumbents in job categories for which the wage rate is reduced as a result of job evaluation (hereinafter referred to as "red circle jobs") shall continue at the original rate. Red circle rate for incumbents are increased by any general wage increases that are applicable.

ARTICLE VIII - SAWMILL RATE DETERMINATION PROGRAM

Section 1: Responsibility, Implementation, Continuity and Administration

The USW Coast Negotiating Committee and the Company agree to implement and continue the provisions of this Article of the Collective Agreement and any related Supplements to the Collective Agreement as administered by United Steelworkers and the Company. The USW Coast Negotiating Committee and the Company shall be responsible for all aspects of the Program.

Section 2: Purpose and Method

The purpose of the Program shall be the ranking of applicable hourly-paid categories and placing them in groups according to their relative value within the B.C. Coast Sawmill Industry by using a method of agreed-upon benchmark categories and related job descriptions.

Where new or significantly changed jobs do not fit an existing benchmark job description, the Parties agree to group such jobs by comparison to existing jobs where possible, in order to keep benchmark job descriptions to a minimum.

The Parties agree that the Details of Agreement as per Appendix No. 1 of the Memorandum of Agreement dated February 11, 1992 in respect of Mechanization, Technological Change or Automation will be implemented.

Section 3: Application

- (a) Sawmill Rate Determination shall be carried out at the Local Union-Local Management level in accordance with the provisions of this Article and the provisions of any related Supplements to the Collective Agreement.
- (b) Sawmill Rate Determination shall apply to all hourly-paid categories in the Sawmill Industry except for those categories which have been excluded by mutual agreement between the USW Coast Negotiating Committee and the Company.
- (c) Sawmill Rate Determination shall not supersede existing in-plant agreements, signed on or before November 3, 1976 at the Local Union-Local Management level.

Section 4: Development, Uniformity and Co-ordination

In order to ensure uniform application, a Committee shall be constituted and named the Industry Rate Determination Committee to consist of one (1) member representative of the Company and one (1) member representative of the United Steelworkers. The Industry Rate Determination Committee shall assume general responsibility for the administration of the BC Coast Sawmill Rate Determination Program.

Section 5: Procedures

- (a) The Sawmill Rate Determination Program shall be administered jointly on a day-to-day basis by the Industry Rate Determination Committee.
- (b) Any agreement reached in this manner regarding the disposition of a category rate clearance application received from the Local Union-Local Management level shall be final and binding on the Parties.
- (c) If no agreement can be reached in this manner regarding the disposition of a category rate clearance application received from the Local Union-Local Management level, the matter shall be referred to the USW Coast Negotiating Committee and the Company in accordance with Section 1 of this Article.
- (d) Applications for the rate determination of hourly-paid categories shall consist of a Request For Rate Clearance Form containing sufficient information for the subsequent work of the Industry Rate

Determination Committee. All Requests For Rate Clearance shall be completed at the Local Union-Local Management Level before being forwarded to the Industry Rate Determination Committee for further action.

Section 6: Job Analysis Wage Curve

Grade Level	Effective				
	June 15, 2019	June 15, 2020	June 15, 2021	June 15, 2022	June 15, 2023
1	\$30.36	\$30.97	\$31.59	\$32.54	\$33.35
2	30.60	31.21	31.83	32.78	33.60
3	30.87	31.49	32.12	33.08	33.91
4	31.13	31.75	32.39	33.36	34.19
5	31.38	32.01	32.65	33.63	34.47
6	31.83	32.47	33.12	34.11	34.96
7	32.26	32.91	33.57	34.58	35.44
8	32.65	33.30	33.97	34.99	35.86
9	33.12	33.78	34.46	35.49	36.37
10	33.63	34.30	34.99	36.04	36.94
11	34.27	34.96	35.66	36.73	37.63
12	34.84	35.54	36.25	37.34	38.27
13	35.39	36.10	36.82	37.92	38.87
14	36.01	36.73	37.46	38.58	39.54
15	36.55	37.28	38.03	39.17	40.15
16	37.11	37.85	38.61	39.77	40.76
17	37.74	38.49	39.26	40.44	41.45
18	38.31	39.08	39.86	41.06	42.09
19	38.85	39.63	40.42	41.63	42.67
20	39.61	40.40	41.21	42.45	43.51
21	40.31	41.12	41.94	43.20	44.28
22	41.01	41.83	42.67	43.95	45.05
23	41.75	42.59	43.44	44.74	45.86

The general wage increases provided for in Article X, Section 1(a) have been incorporated into these rates.

Section 7: Incumbent's Rate

No incumbent's rate shall be reduced as a result of the implementation and/or continued application of the Program.

Incumbents in job categories for which the wage rate is reduced as a result of rate determination (hereinafter referred to as "Red Circled Jobs") shall continue at the original rate. Red circle rates for incumbents are increased by any general wage increases that are applicable.

Section 8: Amending Procedure

The Parties further agree that details of the Sawmill Rate Determination Program may be subject to amendment at the written request of either Party at the end of each three (3) month period from the date of this Agreement.

ARTICLE IX - APPRENTICESHIP

The purpose of this Article is to provide employees with the opportunity to receive occupational and vocational training through apprenticeship. The use of equitable apprenticeship selection criteria will give the Company reasonable assurances that the apprentice, upon completion of the apprenticeship, will become a proficient tradesperson.

Section 1: Joint Apprenticeship Committee

A Joint Apprenticeship Committee will be established within sixty (60) days of the execution of this Agreement.

The Joint Apprenticeship Committee will:

- (a) Be composed of three (3) members selected by the Union and three (3) selected by the Industry.
- (b) Develop the Apprenticeship Selection Procedure and test that will have a passing requirement of seventy-five percent (75%) or other such test as agreed upon. Tests may include areas such as reading, comprehension, computer literacy, writing ability, inspections, process monitoring, problem solving, accuracy, checking, mechanical/electrical aptitude, spatial relations and shop math.
- (c) Develop standard interview questions and techniques for the purpose of Section 2 (f) below.
- (d) Develop self-evaluation tests.
- (e) Develop appropriate physical requirements for each trade for the purpose of Section 2 (g) below.
- (f) Provide guidance and assistance to companies and the Union.
- (g) Monitor and analyze the success rate of the Apprentices.
- (h) Make a progress report to the bargaining committee six (6) months following its establishment and each six (6) months thereafter.

Section 2: Apprenticeship Selection

Recognizing that it is the intent of the member companies of Forest Industrial Relations and the USW to create apprenticeship opportunities, Apprentice Selection will be carried out at the operation level based on the following principles:

- (a) Apprenticeship positions will be posted in accordance with regular job posting procedures.
- (b) Tests recommended for self-evaluation will be made available to employees on request. Failure to take such tests shall not jeopardize an employee's application for Apprenticeship.
- (c) All candidates for the apprenticeship will be provided with an overview of the requirements of the Apprenticeship Program and the expectations of the respective Tradesperson position.
- (d) Formal apprenticeship selection testing will be done in an appropriate facility. A Union representative will be present when the tests are given and marked.

- (e) An Apprentice Selection Committee made up of two (2) employee representatives and two (2) employer representatives will be established to administer the procedures contained in this agreement. Of the two (2) employee representatives, one (1) will be a tradesperson who will sit on the Apprentice Selection Committee for all apprentice selections. The second will be a tradesperson from the trade where the apprentice will work. If there is no second trades representative available as per above, then another Tradesperson from the operations will be appointed.
- (f) Up to ten (10) of the senior candidates who have satisfied the exam requirements will participate in an interview with the Apprenticeship Selection Committee. If there is no successful candidate from the first group, the process will be repeated for up to the next ten (10) senior candidates that have satisfied the exam.
- (g) The Senior Candidate who completes Sections 2 (c), (d) and (f) will be required to be "deemed fit to perform the trade" as certified by the appropriate medical practitioner.
- (h) The Senior Candidate who satisfies all of the above criteria will be awarded the apprenticeship posting.
- (i) All successful candidates will receive orientation in the Apprenticeship Program. There will be a training plan developed for each indentured apprentice. Competency of each apprentice will be reviewed throughout the program.

Section 3: Other Provisions

- (a) Employees presently working in any trade as covered in Article X Section 1(b) will not be eligible.
- (b) Successful applicants will be assigned as apprenticeship helpers for a probationary period of one hundred and eighty (180) days.
- (c) In the event that the successful candidate voluntarily decides to go back to their previously held job or is removed from the program less than one hundred and eighty (180) calendar days after the date of the original posting, the next most senior applicant who passes all the selection criteria will be selected.
- (d) Where an applicant has failed to pass the Apprenticeship Selection Exams, they will be eligible to bid and be re-tested one (1) additional time on a future apprenticeship posting.
- (e) An applicant who fails the Apprenticeship Selection Exams twice may be re-tested for any future apprenticeship posting if they complete relevant upgrading.
- (f) Test results will be kept on file for three (3) years. Anyone applying for an Apprenticeship Posting within that three (3) year period may have their results applied for purposes of that posting.
- (g) The Company and Union may agree to implement apprentice rotation throughout operations in order to provide a broad range of training opportunities in the trade.
- (h) The referenced Apprenticeship Selection test material will be available to the members of the Selection Committee.
- (i) Apprenticeship Selection Exams will be reviewed annually and upgraded as needed.
- (j) FIR and the USW will monitor and analyze the success rate of the Apprentices.

ARTICLE X - WAGES

Section 1: Job Classifications and Hourly Wage Rates

- (a) The Job Classifications and Hourly Wage Rates are as provided for in Supplement No. 1 attached hereto. The Wage Rates in Supplement No. 1 include all wage rate adjustments provided for in this Agreement.

General Wage Rate Increases

The wage rates in Supplement No. 1 and/or as shown within this Agreement include the following general wage rate increases:

- (i) Effective June 15, 2019, the wages of all hourly rated employees will be increased by three percent (3%).
- (ii) Effective June 15, 2020, the wages of all hourly rated employees will be increased by two percent (2%).
- (iii) Effective June 15, 2021, the wages of all hourly rated employees will be increased by two percent (2%).
- (iv) Effective June 15, 2022, the wages of all hourly rated employees will be increased by three percent (3%).
- (v) Effective June 15, 2023, the wages of all hourly rated employees will be increased by two and one-half percent (2.5%).

The rates resulting from the application of the conversion percentages herein will be rounded as follows:

0 to .499	-	down to the nearest cent
.5 to .999	-	up to the nearest cent

- (b) Certified Tradesmen shall be grouped as follows:

The Wage Rates herein for Certified Tradesmen include the percentage increases provided for in (a) foregoing.

Certified Manufacturing Tradesmen

	Effective				
	June 15, 2019	June 15, 2020	June 15, 2021	June 15, 2022	June 15, 2023
GROUP I					
Electrician	\$43.56	\$44.43	\$45.32	\$46.68	\$47.85
Heavy Duty Mechanic	43.56	44.43	45.32	46.68	47.85
Instrument Mechanic	43.56	44.43	45.32	46.68	47.85
Machinist	43.56	44.43	45.32	46.68	47.85

Millwright	43.56	44.43	45.32	46.68	47.85
Pipefitter/Steamfitter	43.56	44.43	45.32	46.68	47.85
Construction Millwright /Carpenter	43.56	44.43	45.32	46.68	47.85
* Welder (FIR 101, 102, etc.)	43.56	44.43	45.32	46.68	47.85

* Welders in this group must be qualified as required under the Standard Forest Industry welding specifications and either have completed the three (3) year Apprenticeship Program or have worked in the trade for six thousand (6,000) hours as a Welder. Welders who do not meet these qualifications shall be in Group II.

	----- Effective -----				
	June 15, 2019	June 15, 2020	June 15, 2021	June 15, 2022	June 15, 2023
GROUP II					
Auto Mechanic	\$43.26	\$44.13	\$45.01	\$46.36	\$47.52
Blacksmith	43.26	44.13	45.01	46.36	47.52
Boilermaker	43.26	44.13	45.01	46.36	47.52
Shipwright	43.26	44.13	45.01	46.36	47.52
Welder DPW #1 or #2	43.26	44.13	45.01	46.36	47.52
Maintenance Mechanic	46.26	44.13	45.01	46.36	47.52
GROUP III					
Painter	42.97	43.83	44.71	46.05	47.20
Head Filer-Grinderman	42.97	43.83	44.71	46.05	47.20

Section 2: Filer-Grindermen

(a) The following categories shall receive the rates set out below:

	----- Effective -----				
	June 15, 2019	June 15, 2020	June 15, 2021	June 15, 2022	June 15, 2023
Head Filer and Grinderman	\$37.87	\$38.63	\$39.40	\$40.58	\$41.59
Filer-Grinderman	35.91	36.53	37.36	38.48	39.44

(b) Definitions:

1. Head Filer and Grinderman:
Has supervisory responsibilities.
2. Filer-Grinderman:
Responsible for a considerable amount and variety of filing and grinding duties but without supervisory duties.

(c) No incumbents will have their rates reduced as a result of this Agreement.

(d) Head Filer and Grindermen will be entitled to write the Fitter T.Q. Examination. On passing the exam they shall be entitled to the certified Fitter rate shown in Section 4 above.

Section 3: Head Oiler and Oiler

The categories Head Oiler and Oiler shall receive the following rates:

	----- Effective -----				
	June 15, 2019	June 15, 2020	June 15, 2021	June 15, 2022	June 15, 2023
Head Oiler 1	\$34.75	\$35.45	\$36.16	\$37.24	\$38.17
Head Oiler 2	33.34	34.01	34.69	35.73	36.62
Oiler 1	34.27	34.96	35.66	36.73	37.65
Oiler 2	32.93	33.59	34.26	35.29	36.17

The job descriptions for these four categories are as set forth in Appendix No. 1 of the August 1, 1997 Memorandum of Agreement.

Section 4: Tools

(a) Insurance:

- (i) The Company shall, upon the signing of this Agreement, at its expense, insure for damage or loss caused by fire or flood, the tools of its employees which are required to be used in the performance of their work.
- (ii) The Company shall, upon the signing of this Agreement, at its expense, insure the tools of its employees which are required to be used in the performance of their work, for loss by theft where tools are stored in a designated place of safety within the control of the Company and there is forcible breaking and entering. The insurance coverage provided shall be subject to a deductible of fifty dollars (\$50.00) in respect of each employee's claim.

b) Damaged or Broken:

The Company will repair or replace tools damaged or broken in the performance of regular duties.

(c) Metric Tools:

The Company will make available tradesmen's tools required upon the introduction of the metric system.

Section 5: Rate Revision

The wage scale attached hereto, Supplement No. 1, is approved by both Parties and may, subject to the mutual consent of both Parties, be revised once annually.

Section 6: Shift Differential

The first shift, which may vary in individual operations, is the recognized day shift. Hours worked outside the recognized day shift will be regarded as the second and third shifts. Premium rate of sixty cents (\$0.60) per hour will be paid for second and third shifts, effective June 15, 2019. A day shift employee working in excess of eight (8) hours will be paid the appropriate overtime rate without the differential. Persons employed other than on regular shifts shall be paid the sixty cent (\$0.60) premium rate for all hours worked outside the

recognized day shift.

Section 7: Jobs and Equipment

The following provisions shall apply to new or significantly revised jobs and/or equipment:

- (a) Advance notice of change to the Union.
- (b)
 - (i) New jobs shall be posted in accordance with Article XVII, Section 4.
 - (ii) Significantly revised jobs shall be posted if requested by the Plant Committee.
- (c) An employee shall receive the rate of their previously held job until such time as a new rate is negotiated.
- (d)
 - (i) The applicant shall have the right to revert to their original job within thirty (30) working days providing their old job still exists.
 - (ii) Management shall have the right to postpone the reversion to permit the training of a replacement.
- (e) When a permanent rate is agreed upon the employee shall receive the difference between that rate and their interim rate from the date they started the new or revised job.
- (f) Rate negotiations to be guided by the following principles:
 - (i) Job analysis to be based on all factors including skill, knowledge, responsibility and job conditions.
 - (ii) Failing satisfaction at the Local level the Union would have the right of referral to a National authority.

Section 8: First Aid Attendant Training

The Company will pay the cost of training and retraining for Industrial First Aid Certificates including lost time wages to designated duty First Aid Attendants.

Section 9: First Aid Ticket Premiums - Designated Duty First Aid Attendants

Upon attaining certificates as required by WorkSafe BC, the following premiums will be paid:

Occupational Rate + Premium:

Level 2 - Fifty cents per hour (50¢/hr.)

Level 3 - One dollar (\$1.00) per hour, effective June 15, 2019

ARTICLE XI - PAY DAYS

The Company shall provide for pay days every second week and each employee shall be furnished with an itemized statement of earnings and monthly deductions.

ARTICLE XII - STATUTORY HOLIDAYS AND FLOATING HOLIDAY

Section 1: Statutory Holidays and Floating Holiday

- (a) All employees who work on New Year's Day, the designated Easter Holiday, Victoria Day, Dominion Day, British Columbia Day, Labour Day, Thanksgiving Day, Remembrance Day, Christmas Day and Boxing Day shall be paid rate and one-half for all hours so worked except as provided for in Article V - Hours of Work, Section 1(b) or Section (2)(b)B.
- (b) At the option of the Company, but wherever possible by mutual agreement with the Plant Committee, either Good Friday or Easter Monday shall become the designated Easter Holiday, and the Company shall notify its employees of the designation at least one (1) week prior to the said holiday.
- (c) An hourly rated or piecework employee in the plant who qualifies for any of the holidays named in Section 1(a) herein, in accordance with the conditions set out in Section 3, shall be paid for the said holiday at their regular job rate of pay for their regular work schedule.

Section 2: Qualifying Conditions

- (a) An employee, to qualify for Statutory Holiday pay, must comply with each one of the following three conditions:
 - (i) Have been on the payroll thirty (30) calendar days immediately preceding the holiday.
 - (ii) Have worked their last scheduled work day before, and their first scheduled work day after the holiday, unless their absence is due to illness, compensable occupational injury, or is otherwise authorized by the Company.
 - (iii) Notwithstanding (ii) above, the employee must have worked one (1) day before and one (1) day after the holiday, both of which must fall within a period of ninety (90) calendar days.
- (b) In case of injury or illness in (ii) above the Company shall have the right to request a medical certificate.
- (c) Employees while on leave of absence under Article XVIII, Section 8 (a) or any employees while members of a Negotiating Committee under Section 8 (b) thereof shall not qualify for paid Statutory Holidays.

Section 3: Sunday Holidays

In the event that one of the within-named Statutory Holidays falls on Sunday, it shall be observed the following Monday.

Section 4: Saturday Holidays

In the event that one of the within-named Statutory Holidays falls on Saturday, it shall be observed on the preceding Friday or the succeeding Monday, or partly on one day or the other, as agreed upon between the Company and the Plant Committee.

Section 5: Weekly Work Schedule

Hours paid as Statutory Holiday pay shall not be included in the weekly work schedule.

Section 6: Holiday Shift

An employee working on a paid holiday shall be paid in addition to their holiday pay rate and one-half for any hours worked on a shift designated as the "holiday shift".

Section 7: Casual Employees

It is agreed that casual employees shall not qualify for Statutory Holiday pay.

Section 8: Arrangement for Change

In the event of a Statutory Holiday falling on a Tuesday, Wednesday or Thursday, and where the Company and Plant Committee mutually agree, the said holiday may be observed the preceding Monday or following Friday respectively.

An employee who qualifies for such Statutory Holiday on the day it occurs, and works on that day, will be paid for the Statutory Holiday at straight-time rates.

Section 9: Personal Floating Holiday

This Personal Floating Holiday is in lieu of the proposed Heritage Day but this Section shall come into operation on its effective date even if Heritage Day has or has not been proclaimed.

(a) Personal Floating Holiday

Regular full-time employees will be granted one (1) Personal Floating Holiday during each contract year of the Agreement, to be arranged at a time suitable to the employee and the Company, so that there will be no loss of production.

(b) Qualifying Conditions

When the Personal Floating Holiday is taken, an employee shall be paid for the said holiday at their regular job rate of pay for their regular work schedule, subject to the following conditions:

- (i) A new employee must have been on the payroll for not less than ninety (90) consecutive calendar days to qualify for the Personal Floating Holiday.
- (ii) An employee will not qualify for the Personal Floating Holiday if on leave of absence for more than nine (9) months in the contract year, except in the case of sickness or injury.

- (iii) An employee shall apply on an approved form, at least seven (7) days in advance, for their Personal Floating Holiday. The employee shall receive notice of the disposition of their request a minimum of seventy-two (72) hours prior to the requested Personal Floating Holiday.
- (iv) If an employee is required to work on their Personal Floating Holiday after a definite date has been designated for such holiday, the employee shall be paid overtime for such work at the rate of time and one-half. The employee will then be entitled to take the holiday with pay at a later date to be mutually agreed upon.
- (v) Personal Floating Holiday not taken or scheduled by April 15 of each contract year will be scheduled by Management.
- (vi) A Personal Floating Holiday shall not be scheduled on an employee's regular rest day.
- (vii) Where an employee chooses Saturday or Sunday as a Personal Floating Holiday straight-time rates will apply.
- (viii) With the agreement of the Company, an employee may waive the right to a Floating Holiday, with pay in lieu.

Section 10: Family Day Holiday

Notwithstanding all other provisions of this Agreement, Family Day shall be recognized in accordance with the following:

- (a) Upon the mutual agreement of the Company and the Plant Committee, by December 31st of the preceding year, the following Family Day shall be observed as a Floating Holiday, in accordance with the applicable provisions of this Agreement. In the event there is no mutual agreement on or before said December 31st, the following Family Day shall be recognized as a Statutory Holiday and shall be observed on the third Monday of February.

When observed as a floating holiday, it is to be taken by midnight June 14th of the calendar year and if not taken by that date it will be automatically paid out by the Company.
- (b) Subject to the foregoing, qualifying conditions and payment of the Family Day holiday will be in keeping with the other provisions of this Article of this Agreement and/or as otherwise set out in this section.
- (c) In those situations where an alternate shift is in place and the Family Day holiday falls on the employee's(') rest day, the affected employee(s) will be granted a floating holiday to be taken in keeping with (a) foregoing.

ARTICLE XIII - VACATIONS WITH PAY

With respect to annual vacations and vacation pay the following provisions will apply.

Section 1: One to Two Years' Service

The annual vacation for employees with one (1) to two (2) years' service covered by this Agreement shall be

two (2) weeks, and the pay therefore shall be based upon five per cent (5%) of the total wages or salary earned by the employee during the period of entitlement, or eighty (80) hours at the hourly rate of the employee's regular job, whichever is greater.

Section 2: Two to Seven Years' Service

- (a) The annual vacation for employees with two (2) to seven (7) years' service covered by this Agreement shall be three (3) weeks, and the pay therefore shall be based upon seven per cent (7%) of the total wages or salary earned by the employee during the period of entitlement, or one hundred and twenty (120) hours at the hourly rate of the employee's regular job, whichever is greater.
- (b) The additional one (1) week vacation provided for in this Section may be taken when convenient for the Company but does not have to be consecutive with the vacation period provided for in Section 1 herein.

Section 3: Seven to Fifteen Years' Service

- (a) The annual vacation for employees with seven (7) to fifteen (15) years' service covered by this Agreement shall be four (4) weeks, and the pay therefore shall be based upon nine per cent (9%) of the total wages or salary earned by the employee during the period of entitlement, or one hundred and sixty (160) hours at the hourly rate of the employee's regular job, whichever is greater.
- (b) The additional one (1) week vacation provided for in this Section may be taken when convenient for the Company but does not have to be consecutive with the vacation periods provided for in Sections 1 and 2 herein.

Section 4: Fifteen to Twenty-four Years' Service

- (a) The annual vacation for employees with fifteen (15) to twenty-four (24) years' service covered by this Agreement shall be five (5) weeks, and the pay therefore shall be based upon eleven per cent (11%) of the total wages or salary earned by the employee during the period of entitlement, or two hundred (200) hours at the hourly rate of the employee's regular job, whichever is greater.
- (b) Subject to the provisions of Section 8 herein, the additional one (1) week vacation provided for in this Section may be taken consecutively with the vacation periods provided for in Sections 1, 2 or 3.

Section 5: Twenty-four to Thirty Years' Service

- (a) The annual vacation for employees with twenty-four (24) to thirty (30) years' service covered by this Agreement shall be six (6) weeks, and the pay therefore shall be based upon thirteen per cent (13%) of the total wages or salary earned by the employee during the period of entitlement, or two hundred and forty (240) hours at the hourly rate of the employee's regular job, whichever is greater.
- (b) Subject to the provisions of Section 8 herein, the additional one (1) week vacation provided for in this Section may be taken consecutively with the vacation periods provided for in Sections 1, 2, 3 or 4.

Section 6: Thirty Years' Service

- (a) The annual vacation for employees with thirty (30) years' service covered by this Agreement shall be seven (7) weeks, and the pay therefore shall be based upon fifteen per cent (15%) of the total wages or salary earned by the employee during the period of entitlement, or two hundred and eighty (280) hours

at the hourly rate of the employee's regular job, whichever is greater.

- (b) Subject to the provisions of Section 8 herein, the additional one (1) week vacation provided for in this Section may be taken consecutively with the vacation periods provided for in Sections 1, 2, 3, 4 or 5.

Section 7: Vacation Pay on Termination

An employee whose employment is terminated shall receive vacation pay at the appropriate percentage of the wages or salary earned during the period of entitlement in accordance with the employee's years of service.

Section 8: Vacation Time

- (a) Vacations for employees shall be taken at such time as mutually agreed upon by the Plant Committee and the Company when quantity and regularity of production shall not be impaired.
- (b) The employee will have the option to forego (i.e. be "paid out") any part of their earned vacation, except as may be required by law.
- (c) Notwithstanding (b) foregoing, a minimum of four (4) weeks annual earned vacations must be taken after twenty-four (24) years of service. This provision shall become effective at the end of the term of this Agreement to allow for appropriate training in anticipation of more vacation time being utilized.

Section 9: Payment of Vacation Pay

- (a) The calculation and comparison of the vacation pay amounts developed by the percentage of gross wages method and the hours times the regular job rate method will be completed and the greater amount paid to the employee within fourteen (14) days of the common vacation pay cut-off date or the employee's anniversary date. The Company's present cut-off or anniversary date method shall be continued unless a change is agreed upon between the Company and the Local Union.

The employee has the ability to withdraw funds from their accrued vacation pay once yearly beyond the vacation pay common cut-off date. Any such withdrawal shall be deducted from the vacation pay paid out at the time of the common cut-off date,

- (b) For the purposes of this Article, the rate of the employee's regular job will be the rate of the employee's regular job at the date of the common vacation cut-off date or the employee's anniversary date, as the case may be.
- (c) In the case of a pieceworker, the rate of the employee's regular job will be determined by computing the employee's hourly average earnings for the days actually worked during the pay period immediately preceding the common vacation cut-off date or the employee's anniversary date, as the case may be.
- (d) On the date when an employee completes one (1), two (2), seven (7), fifteen (15), twenty-four (24), or thirty (30) years' service and where there is a common cut-off date for all employees in the operation, the employee will receive:
 - (i) In the case of one (1) year, one per cent (1%) of their gross earnings between the date of employment and the date of the last common cut-off date;

- (ii) In the case of two (2), seven (7), fifteen (15), twenty-four (24), or thirty (30) years, two per

cent (2%) of their gross earnings between the date of their last anniversary date and the date of the last common cut-off date.

Section 10: Vacation Pay - Percentage of Wages Method

The following shall be considered as days actually worked for determining vacations with pay for an employee after one (1) continuous year of employment.

- (a) Absence on Workers' Compensation up to a period of one (1) year, provided that the employee returns to their employment.
- (b) Absence due to illness up to a period of one (1) year, provided that the employee returns to their employment. The employer shall have the right to require a certificate from a qualified medical practitioner.
- (c) Absence due to bereavement leave in accordance with the terms and conditions of Article XVIII, Section 6.
- (d) Absence due to time served on jury duty, including Coroner's jury, or time served as a Crown witness or Coroner's witness in accordance with the terms and conditions of Article XVIII, Section 7.
- (e) Any other absence duly approved by the employer in writing shall be credited towards entitlement for annual vacation, but time spent on such leaves of absence shall not be counted in computing vacation pay.

Section 11: Qualifications for Vacation Pay - Regular Job Rate Method

- (a)
 - (i) In order for an employee to qualify for the amount generated by the hours times the regular job rate method, the employee must have worked a minimum of fifteen hundred (1,500) hours in the employee's first year of service and a minimum of one thousand (1,000) hours during the employee's succeeding years of entitlement.
 - (ii) Where there is a common vacation pay cut-off date, for purposes of calculating minimum hours as in (i) above, the calculation period shall be from the cut-off date in one year to the cut-off date in the succeeding year.
 - (iii) Where there is no common vacation pay cut-off date, for purposes of calculating minimum hours as in (i) above, the calculation period shall be from the employee's anniversary date in one year to their anniversary date in the succeeding year.
- (b) For purposes of computing the requisite hours the following will be included:
 - (i) All hours worked;
 - (ii) Statutory Holiday hours;
 - (iii) Jury and Crown witness duty;
 - (iv) Bereavement leave;

- (v) Vacation hours;
- (vi) Time not exceeding one (1) year, lost as the result of an accident recognized as compensable by WorkSafe BC and suffered during the course of employment, shall be considered as time worked for the purpose of qualifying for vacation, provided that the employee returns to their employment.
- (vii) Time not exceeding one (1) year, lost as the result of a non-occupational accident or illness, shall be considered as time worked for the purpose of qualifying for vacation, provided that at the time of the accident or illness the employee has been on the payroll for not less than one (1) year and that they return to their employment. It is understood that the employer may require that the employee provide a certificate from a qualified medical practitioner.
- (viii) Time lost as a result of layoff shall not be considered as time worked for the purpose of qualifying for requisite hours;
- (ix) Employees who report for work and who receive call time payment shall be credited with eight (8) hours for any such shift for purposes of computing requisite hours under this Section. Any employee who qualifies for call time in a day shall receive credit under this Section for eight (8) hours or credit for the hours for which wages were paid, whichever is greater.
- (x) All hours worked in more than one (1) division of the parent company as a result of transfer or layoff.

Section 12: Employment Standards Act

Part 7 - Annual Vacation of the Employment Standards Act, R.S.B.C., 1996, c. 113, and amendments thereto, except where varied or modified by the provisions herein, shall become a part of this Agreement.

ARTICLE XIV - CALL TIME

Section 1: Where No Work

Any employee who is called for work and on reporting finds no work available due to reasons beyond their control, shall be entitled to two (2) hours at the usual rate. This shall not apply if the Company gives sufficient notice cancelling said call.

Section 2: Where Work Commences

In the event that an employee commences work on their shift and the operation closes prior to the completion of two (2) hours work, the employee shall receive four (4) hours pay at the employee's regular rate, except where their work is suspended because of inclement weather or other reasons completely beyond the control of the Company, when two (2) hours must be paid.

ARTICLE XV - HEALTH AND WELFARE

Section 1: Forest Industry-USW Board of Trustees

The Board of Trustees, composed of three (3) members representing USW and three (3) members representing the Forest Industry, are responsible for the administration of the IWA-Forest Industry Health and Welfare Plan. The Trustees are also responsible for the selection of carrier, funding, adjudication of compassionate appeals and Health and Welfare problems directly related to the Plan.

Section 2: Insurance Coverage

The following coverage will be instituted on an Industry-wide basis with a common carrier:

- (a) Group Life Insurance for each qualified employee is one hundred and twenty thousand dollars (\$120,000) and shall increase to total one hundred and fifty thousand dollars (\$150,000) effective August 1, 2020.
- (b) Accidental Death and Dismemberment Insurance for each qualified employee is one hundred and twenty thousand dollars (\$120,000) with twenty-four (24) hour coverage, on or off the job; said one hundred and twenty thousand dollars (\$120,000) shall increase to total one hundred and fifty thousand dollars (\$150,000) effective August 1, 2020.
- (c) Weekly Indemnity as follows:

The weekly indemnity benefit level will be four hundred and forty-nine dollars (\$449) per week; effective August 1, 2014 the weekly indemnity benefit level shall be amended to become the Employment Insurance (EI) weekly rate plus one hundred dollars (\$100).

The Union agrees that if the Company maintains Weekly Indemnity Plan benefits which will meet the standard requirements for full premium reduction for "wage loss replacement plan under the Employment Insurance Act", the employees' 5/12th share of the premium reduction is retained as payment in kind in the provisions of the Weekly Indemnity Plan benefits.

A "No Downs" provision shall apply so that the benefit level will not be reduced by reductions to the EI maximum insurable earnings number.

(i) Third Party Subrogation

The parties agree to recommend to the Trustees of the Health and Welfare Plan No. 1 that a third party subrogation clause be adopted so that the Weekly Indemnity Plan can be reimbursed from damages recovered from a liable third party for illness, injury or income loss. The Plan will be entitled to recover the full amount of benefits paid to the member which exceeds 100% of the member's pre-disability gross income. Gross income will be calculated by using the member's regular hourly job rate times (x) forty (40) hours. Trustees to work out the application and details, including the deduction of legal fees from the settlement and the execution of a reimbursement agreement.

(ii) WI/WorkSafe BC Interface

The parties agree to recommend to the Trustees of the Health and Welfare Plan No. 1 that the

benefit payment period terminates when a combined total of twenty-six (26) weeks of payment have been made from the Plan and WorkSafe BC in the form of temporary wage loss or income continuity benefits.

(iii) Experience Surcharge Program

An Experience Surcharge Program will be introduced which will penalize employers in Health and Welfare Plan No. 1 who have claims experience in excess of one hundred and twenty-five percent (125%) of the contribution rate on a three (3) year rolling average basis, as in the Southern Interior Health and Welfare Plan.

(iv) Experience-rated Rebate System

The Trustees of Plan No. 1 are hereby directed to jointly develop and introduce into the Plan an experience-rated rebate system which, along with the existing experience surcharge system, will serve as an incentive to establish and improve effective disability management programs on an operational basis.

(v) The Trustees of the IWA-Forest Industry Health and Welfare Plan No. 1 will be directed to amend Section 6.03 of the Plan Text to permit laser surgery (except where such laser surgery is for cosmetic purposes rather than for a medical reason) to qualify the member for a Weekly Benefit Commencement Date from their first day of disability.

(vi) The Trustees of the IWA-Forest Industry Health and Welfare Plan No. 1 will be directed to make the necessary changes in procedures to allow weekly indemnity cheques to be sent directly to the employee's residence, if requested by the employee.

Section 3: Medical Coverage

Medical coverage including Extended Health Benefit coverage shall be provided by the Company at no cost to the employee. The Extended Health Benefit coverage shall include:

- (a) Hospitalization coverage up to a maximum of eight dollars and fifty cents (\$8.50) per day;
- (b) The Vision Care limit will be, relative to the purchase of lenses and frames or contact lenses when prescribed by a person legally qualified to make such prescription, four hundred dollars (\$400) per member or dependent in any 24-month consecutive period. Effective August 1, 2020, said four hundred dollars (\$400) limit shall be increased by two hundred dollars (\$200) to total six hundred dollars (\$600). The benefit includes the cost of laser eye surgery and/or eye exams.
- (c) The Physiotherapist / Massage Practitioners' limit will be five hundred and fifty dollars (\$550) per member or dependent per calendar year.
- (d) The Chiropractors / Naturopathic Physicians' limit will be six hundred dollars (\$600) per member or dependent per calendar year; effective August 1, 2020 said six hundred dollars (\$600) limit shall increase to total seven hundred and fifty dollars (\$750).
- (e) The Orthopedic Shoes limit will be five hundred dollars (\$500) [adults], and three hundred dollars (\$300) [child] per calendar year.

- (f) Coverage for prescribed orthotics will be established with a maximum limit of two hundred dollars (\$200) per member or dependent per calendar year.
- (g) The Hearing Aids limit will be five hundred and fifty dollars (\$550) every five (5) years. The same five hundred and fifty dollar (\$550) limit will be established per member or dependent, every five (5) years, unless there is alternate coverage provided for.
- (h) The maximum medical travel allowance payable, per member or dependent, is one thousand dollars (\$1,000) in any one (1) calendar year.
- (i) The annual Extended Health Benefits Plan benefits deductible for an individual or family will be seventy-five dollars (\$75.00).
- (j) The Extended Health Benefit Plan's lifetime maximum payable shall be three hundred thousand dollars (\$300,000).
- (k) Generic drug pricing will apply, unless the physician directs the pharmacist in writing that the patient must receive the prescribed patented drug.
- (l) Surgical stockings with a compression rating of thirty (30) or higher will be covered to a limit of two hundred and fifty dollars (\$250.00) per calendar year.

Section 4: General Principles

- (a) Premium cost for insurance shall be paid for by the Company.
- (b) Participation in the Plan is to be a condition of employment.
- (c) Any new employee who has not worked in covered employment in the last eighteen (18) months will be eligible for coverage once they have completed thirty (30) working days in a ninety (90) day period. Once achieved, benefits will commence on the first of the month following the completion of the aforementioned thirty (30) working days.
- (d) Coverage will be portable in all units covered by collective agreements between members of Forest Industrial Relations Limited, the Interior Forest Labour Relations Association, the Council on Northern Interior Forest Employment Relations, Canfor Limited, IWA-Forest Industry Health & Welfare Plan No. 2 and the Union, and there shall be no waiting period for qualified employees changing employers within the Industry.
- (e) Coverage during layoff will be provided as follows:
 - (i) Employees with one (1) or more years' seniority - six (6) months;
 - (ii) Employees with more than four (4) months' but less than one (1) year's seniority - three (3) months.
- (f) In order for reinstatement of layoff coverage to occur there must be a return to regular full-time employment. An employee returns to regular full-time employment when they are employed for ten (10) working days within a floating period of thirty (30) consecutive days.

Also, an employee who returns to work for at least one (1) working day and less than ten (10) working days will be covered for that month, in addition to any layoff coverage to which they were entitled, if the recall occurred during the period of layoff coverage.

- (g) There will be no duplication of Weekly Indemnity and Pension Plan payments.
- (h) Weekly Indemnity coverage will be eliminated for an employee on an extended leave of absence under Article XVIII - Leave of Absence, Section 5: Compassionate Leave, provided however that such employee is eligible for Weekly Indemnity coverage on the agreed-upon day of return to work. In order to qualify for this coverage the employee must have returned to their place of residence in British Columbia unless their disability required them to be hospitalized and satisfies the requirements of the claims adjudication carrier. In the case of a compassionate appeal dealing with disability incurred during an extended leave of absence, the Trustees have the right to review certain circumstances.
- (i) Employees on extended leave of absence under Article XVIII - Leave of Absence, Section 5: Compassionate Leave will pay their own premiums for the Medical Services Plan, Extended Health Benefit and Dental Plan, while the premiums for Group Life Insurance and Accidental Death and Dismemberment Insurance will be paid by the Company during such extended leave of absence.
- (j) All medical notes requested by the Company shall be paid for by the Company.

Section 5: Dental Plan

- (a) A Dental Plan will be provided based on the following general principles:
 - (i) Basic dental services (Plan A) - Plan pays eighty percent (80%) of approved schedule of fees.
 - (ii) Prosthetics, crowns, and bridges (Plan B) - the Plan pays sixty percent (60%) of approved schedule of fees.
 - (iii) Orthodontic (Plan C) - the Plan pays sixty percent (60%) of approved schedule of fees (lifetime maximum \$4,000), with no waiting period.
- (b) For individuals sixteen (16) years and older, one check-up will be covered every nine (9) months and for children under the age of sixteen (16) years, one check-up will be covered every six (6) months.
- (c) Bite-wing x-rays will be covered every eighteen (18) months. White fillings are eligible subject to the existing deductions of the plan.
- (d) The principles set out in Section 4 shall apply to the Dental Plan.

ARTICLE XVI - LONG TERM DISABILITY PLAN

A Long Term Disability Plan will be provided based on the following general principles:

- (a) The contributions from both the Company and the employee will be one dollar and twenty cents (\$1.20) per hour, per employee per hour worked, of which the Company will contribute sixty cents (\$0.60) per hour, and the employee will contribute sixty cents (\$0.60) per hour.

Notwithstanding all other provisions of this Article, the following shall apply effective August 1, 2020::

- (i) Contributions from the Company and the Employee to the Plan will be reduced from one dollar and twenty cents (\$1.20) per Employee per hour worked (\$0.60 per hour from the Employee and \$0.60 per hour from the Company) to seventy-six cents (\$0.76) per Employee per hour worked (\$0.38 per hour from the Employee and \$0.38 per hour from the Company).
 - (ii) The Plan Actuary will update the Board of Trustees on the estimated financial position of the Plan as a standing agenda item every Board meeting. Effective the first of the month following the Board meeting where the Plan Actuary estimates the Plan is at or below a one hundred and twenty percent (120%) funded ratio, the contributions to the Plan will be adjusted to a level so as to maintain the one hundred twenty percent (120%) funded ratio position (using the same methodology as used to determine the 172% as of September 30, 2017 valuation).
 - (iii) The maximum total contribution rate will be a total of one dollar and twenty cents (\$1.20), split fifty/fifty (50/50) between Company and Employee.
- (b) A Board of Trustees will be constituted with equal representation from the Union and the Industry, to be responsible for establishing the terms of the Plan and the on-going administration.
 - (c) The Trustees will select a qualified actuary to assist them and to ensure the establishment of actuarially sound reserves to fund the benefits provided by the Plan.
 - (d) The Trustees will enter into a Trust Agreement which will include provision for a procedure to settle any major dispute that may arise with regard to the provisions of the Plan.
 - (e) Protection Against Withdrawals: Withdrawing employer to be assessed for both the employer and employee share of the unfunded liability in cases of negotiated withdrawal, decertification or relocation closure. Unfunded liability formula to be uniform and based on Plan Unfunded Liability divided by the total number of Plan members (at the time of most recent Plan Valuation) multiplied by the number of Plan members affected by the withdrawal. Trustees to be directed to amend the participation agreement accordingly.

Rehabilitation, Return-to Work, Disability Management

The Company and USW will jointly consider Plan modifications that will both improve the delivery of Rehabilitation within the Long Term Disability Plan, and will encourage and facilitate the development and establishment of Disability Management systems in participating employers' operations.

The Trustees are directed to develop Plan modifications that will:

- (i) improve the timeliness, effectiveness and quality of Rehabilitation from the Plan; and
- (ii) provide incentives to Employers and Local Unions to establish Disability Management systems at the operations level.

In the event that there are savings to the Long Term Disability Plan as a result of either Disability Management Systems, or amendments to Rehabilitation, consideration can be given to dispersal of these funds for further improvements in either of the above areas.

Where the Trustees reach agreement on modifications in the above areas, implementation can occur at the direction of the Trustees. Should additional funding be required to implement the Trustees' recommendations, their recommendations will be forwarded to the respective Negotiating Committees to be dealt with.

ARTICLE XVII - SENIORITY

Section 1: Principle

- (a) The Company recognizes the principle of seniority, competency considered. In the application of seniority, it shall be determined first by department and second by plant seniority.
- (b) The selection and promotion of supervisory officials shall be entirely a matter for the Company's decision, but in making such selection or promotion, length of continuous service shall be given due consideration.

Section 2: Reduction & Recall of Forces

- (a)
 - (i) In the event of a reduction of the forces, the last person hired shall be the first released subject to the competency of the person involved and the provisions of Section 1. Where a reduction of forces is caused by emergency conditions the application of plant seniority may be postponed for such period as may be necessary but not exceeding five (5) working days. If the Company decides to exercise its right under this provision it shall notify the Plant Committee as soon as possible.
 - (ii) When recalling forces after a period of layoff following a reduction of forces, an employee shall be recalled in order of their plant seniority subject to the competency of the person involved and the provisions of Section 1.
- (b) During a reduction of forces where an employee's seniority is such that they will not be able to keep their regular job they may elect to apply their seniority to obtain a job paying a higher rate, subject to the competency of the person involved and the provisions of Section 1.
- (c) During a reduction of forces where an employee's seniority is such that they will not be able to keep their regular job they may elect whether or not to apply their seniority to obtain a lower paid job or a job paying the same rate of pay or accept a layoff until their regular job becomes available, provided however:
 - (i) If during the layoff period the employee wishes to return to work and so notifies the Company they shall be called back to work as soon as their seniority entitles them to a job.
 - (ii) The application of this provision shall not result in an employee, in the exercise of their rights, bumping an employee with less seniority.
- (d) Details of the application of this Section shall be worked out by the Union and the Company.

Section 3: Retention During Layoff

It is agreed between the Parties that seniority during layoffs shall be retained on the following basis:

- (a) Employees with less than one (1) year's service shall retain their seniority for a period of six (6) months.
- (b) Employees laid off with one (1) or more years' service shall retain their seniority for one (1) year, plus one (1) additional month for each year's service, up to an additional twelve (12) months.

A laid off employee's seniority retention under (a) and (b) above is reinstated upon the completion of one (1) day's work.

It shall be the Company's responsibility to maintain an address file of its employees and it shall be the employee's responsibility to notify the Company in writing of any change of address.

Section 4: Job Posting

Jobs shall be posted in accordance with the established Letter of Understanding between the Parties.

Section 5: Departments

The Plant Committee and the Company shall meet immediately after the conclusion of the Agreement and outline the basis of departments for seniority purposes. It is agreed that the number of departments will be kept as low as possible, compatible with efficient and economic operation.

Section 6: Probationary Period

- (a) Notwithstanding anything to the contrary contained in this Agreement save and except the provisions of Clause (b) of this Section, it shall be mutually agreed that all employees are hired on probation, the probationary period to continue for sixty (60) working days, during which time they are to be considered temporary workers only, and during this same period no seniority rights shall be recognized. Upon completion of sixty (60) working days, they shall be regarded as regular employees, and shall then be entitled to seniority dating from the day on which they entered the Company's employ, provided however, that the probationary period of sixty (60) working days shall only be cumulative within the six (6) calendar months following the date of entering employment.
- (b)
 - (i) It is agreed that probationary employees will have preference over casual employees for any work performed during the normal work week, subject to competency.
 - (ii) It is further agreed that in the application of (i) above, probationary employees will be called in for work in accordance with their hiring date, unless such call-in is beyond the control of the Company, and is subject to the employee being competent to perform the work. This obligation does not apply where the employee cannot be readily contacted or where the employee has already worked one shift in the twenty-four (24) hour period.

Section 7: Hiring Preference

- (a) When hiring new employees the following order of preference will apply, competency considered, from among those completed applications on file:

- (i) Former employees of the operation who have lost their seniority retention as a result of the last layoff in the operation;
- (ii) Regular employees from other operations of the Company who are on a layoff that exceeds sixty (60) consecutive days, in accordance with their Company seniority in CIPA-USW certified operations;
- (iii) A pool consisting of former employees who have been terminated as a result of a permanent closure of a CIPA-USW certified operation.

NOTE: In the application of (ii) and (iii) above, applicants will be selected firstly from operations of the Company within the Local Union, and secondly from operations of the Company in other Locals.

- (b) If there is an announced closure that is either permanent or in excess of sixty (60) consecutive days, the provisions of Clause (a)(ii) will apply on the date the employees are terminated or laid off.
- (c) Where a temporary curtailment or closure reaches sixty (60) consecutive days in duration, the Company and the Union may mutually agree to an extension of the sixty (60) consecutive day period, otherwise Clause (a)(ii) will apply at that point.
- (d) Seasonal shutdowns in logging operations will not be covered by the provisions of this Section.
- (e) An employee who qualifies for preferential hiring and wishes to exercise their right to preferential hiring, must make application to the Company within six (6) months of their layoff or termination date. If such employee has not been hired within six (6) months of the date of their application, they must reactivate their application.

The Company will implement a reasonable and effective system for the laid-off employee to make and update a preferential hiring application. The Company will accept E-mailed and mailed applications.

- (f) Employees called back to their jobs, from a preferential hiring job, and subsequently laid off, within two (2) weeks, will not have to again repeat the sixty (60) consecutive days waiting period to qualify for preferential hiring at that time.
- (g)
 - (i) An employee who has been hired under the provisions of Clause (a)(ii), and is working at that operation, must return to their regular job at their originating operation when recalled or terminate their employment from the originating operation.
 - (ii) An employee who returns to their originating operation has terminated their employment from the operation which extended preferential hiring.
 - (iii) Local Union and the Management of the originating operation may mutually agree to waive the provisions of (i) above, for a period of recall not to exceed thirty (30) consecutive days.
- (h) An employee who has been hired under the provisions of this Section and is working at that operation, loses their entitlement to all other preferential hiring rights until they are laid off. New applications must then be completed and filed pursuant to the terms of this Agreement.

- (i) Employees hired in accordance with Clause (a)(ii) at other CIPA-USW operations shall retain seniority

for vacation and Statutory Holiday purposes.

- (j) Employees who have received a severance from a Company operation may use their seniority for hiring preference selection purposes only.

Section 8: Absence Without Leave

Any employee who is absent without leave for a period of more than three (3) consecutive working days shall forfeit all seniority rights. This shall not interfere with the Company's right to discharge for proper cause.

Section 9: Seniority List

It is agreed that a seniority list will be supplied to the Union by the Company twice during each calendar year, setting out the name and starting date with the Company and the starting date for department seniority of each regular employee. The Company will advise the Union once each month of changes to the said list.

Section 10: Reinstatement

- (a) In any case where an employee has been transferred by the Company to a supervisory position and at a later date ceases to be a supervisory worker, and the Company desires to retain their services, it is hereby agreed that reinstatement can be made within the bargaining unit in line with their bargaining unit seniority. The following options shall prevail:
 - (i) If the Supervisor has the bargaining unit seniority, they shall revert back to their previously held job, or,
 - (ii) If the Supervisor does not have the bargaining unit seniority as outlined in (i) above, they may apply their seniority to a job commensurate with their bargaining unit seniority, competency considered, or,
 - (iii) If the Supervisor does not have the bargaining unit seniority to obtain a job, they shall be laid off and subject to all the provisions of the Agreement.
- (b) Employees who are required for temporary supervisory duty for a period of not more than sixty (60) working days in each calendar year shall continue to accumulate their seniority. These employees will return to the job they held prior to the temporary supervisory assignment.

Should any special circumstances arise which will require an extension of this provision, the same shall be discussed between the Union and Management, and if agreement is reached, the period may be extended.

Section 11: Seniority and Sub-contracting

The Company will extend its consultative and remedial processes in connection with sub-contracting in order to establish closer lines of communication with the Union with respect to giving reasonable notice of its intentions and exploring ways and means of integrating senior employees into other jobs where sub-contracting takes place.

ARTICLE XVIII - LEAVE OF ABSENCE

Section 1: Injury or Illness

The Company will grant leave of absence to employees suffering injury or illness for the term of this Agreement, subject to a medical certificate if requested by the Company. The employee shall have a reasonable period of time to present such medical certificate. The employee shall report or cause to have reported the injury or illness which requires their absence to the Company as soon as may be reasonably possible.

Section 2: Pregnancy and Parental Leave

- (a) Female employees shall be entitled to unpaid pregnancy leave of up to seventeen (17) weeks.
- (b) A female employee is entitled to up to six (6) additional consecutive weeks of unpaid leave if, for reasons related to the birth or the termination of the pregnancy, she is unable to return to work when her leave ends under section 2(a).
- (c) On the advice of her doctor, if a pregnant employee requests a transfer due to workplace conditions, she will be provided alternate work, if available.
- (d) Employees shall be entitled to unpaid parental leave of up to thirty-seven (37) weeks.
- (e) If the child has a physical, psychological or emotional condition requiring an additional period of parental care, the employee is entitled to up to an additional five (5) consecutive weeks of unpaid leave, beginning immediately after the end of the leave taken under section 2(d).
- (f) An employee's combined entitlement to leave under section 2(a) and section 2(d) is limited to fifty-two (52) weeks, plus any additional leave the employee is entitled to under section 2(b) or section 2(e).

Section 3: Written Permission

Any employee desiring leave of absence must obtain permission in writing from the Company for such leave, except in cases of illness or injury covered by Section 1 above.

Section 4: Family Responsibility and Compassionate Care Leave

Family Leave:

An employee is entitled to up to five (5) days of unpaid Family Leave during each employment year to meet responsibilities related to:

- (a) the care, health or education of a child in the employee's care, or
- (b) the care or health of any other member of the employee's immediate family.

Compassionate Care Leave:

- (a) In the following sub-sections "family member" means a member of the employee's immediate family and includes the spouse, child, parent, guardian, sibling, grandchild or grandparent of any person who lives

with an employee as a member of the employee's family. It includes common-law spouses, step-parents and step-children and same-sex partners and their children as long as they live with the employee as a member of the employee's family.

- (b) An employee who requests Compassionate Care Leave under this section is entitled to up to eight (8) weeks of unpaid leave to provide care or support to a family member if a medical practitioner issues a certificate stating that the family member has a serious medical condition with a significant risk of death within twenty-six (26) weeks, or such other period as may be prescribed after:
 - (i) the date the certificate is issued, or
 - (ii) if the leave began before the date the certificate is issued, the date the leave began.
- (c) The employee must give the employer a copy of the certificate as soon as practicable.
- (d) An employee may begin a leave under this section no earlier than the first day of the week in which the period under subsection (b) begins.
- (e) A leave under this subsection ends on the last day of the week in which the earlier of the following occurs:
 - (i) the family member dies;
 - (ii) the expiration of twenty-six (26) weeks or other prescribed period from the date the leave began.
- (f) A leave taken under this subsection must be taken in units of one or more weeks.
- (g) If an employee takes a leave under this section and the family member to whom the subsection applies does not die within the period referred to in that subsection, the employee may take a further leave after obtaining a new certificate in accordance with this subsection.

Section 5: Compassionate Leave

The Company will grant leave of absence up to a maximum of six (6) months without pay to employees for compassionate reasons or for educational or training or extended vacation purposes, conditional on the following terms:

- (a) That the employee apply at least one (1) month in advance unless the grounds for such application could not reasonably be foreseen.
- (b) That the employee shall disclose the grounds for application.
- (c) That the Company shall grant such leave where a bona fide reason is advanced by the applicant, or may postpone leave for educational or training purposes where a suitable replacement is not available.
- (d) That the Company shall be required to consult with the Plant Committee in respect of any application for leave under this Section.

Section 6: Bereavement Leave

- (a) When death occurs to a member of a regular full-time employee's immediate family, the employee will be granted an appropriate leave of absence for which they shall be compensated at their regular straight-time hourly rate of pay for their regular work schedule for a maximum of three (3) days.
- (b) Members of the employee's immediate family are defined as the employee's spouse, mother, father, brothers, sisters, sons, daughters, mother-in-law, father-in-law, brothers-in-law, sisters-in-law, sons-in-law, daughters-in-law, stepchildren, step-parents, grandparents, grandparents-in-law and grandchildren.
- (c) Compensable hours under the terms of this Section will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays, but will not be counted as hours worked for the purpose of computing overtime.

Section 7: Jury Duty

- (a) Any regular full-time employee who is required to perform jury duty, including Coroner's jury duty, or who is required to appear as a Crown witness or Coroner's witness on a day on which they would normally have worked will be reimbursed by the Company for the difference between the pay received for the said jury or witness duty and their regular straight-time hourly rate of pay for their regularly scheduled hours of work. It is understood that such reimbursement shall not be for hours in excess of eight (8) per day or forty (40) per week, less pay received for the said jury or witness duty. The employee will be required to furnish proof of jury or witness service and jury or witness duty pay received.
- (b) Hours paid for under the provisions of this Section will be counted as hours worked for the purpose of qualifying for vacations and for recognized paid holidays but will not be counted as hours worked for the purpose of computing overtime.

Section 8: Union Business

- (a) The Company will grant leave of absence to employees who are appointed or elected to Union office. The employee who obtains this leave of absence shall return to the Company within thirty (30) calendar days after completion of their term of employment with the Union.
- (b) The Company will grant leave of absence to employees who are elected as representatives to attend Union meetings and Union conventions or as members of any Negotiating Committee of USW in order that they may carry out their duties on behalf of the Union.
- (c) In order for the Company to replace the employee with a competent substitute, it is agreed that before the employee receives this leave of absence, as set forth in Clauses (a) and (b) above, the Company will be given due notice in writing; in the case of (a), twenty (20) calendar days; and in the case of (b), five (5) calendar days.

Section 9: Public Office

- (a) The Company will grant leave of absence for campaign purposes to candidates for Federal, Provincial or Municipal elective public office for periods up to and including eight (8) weeks, provided the Company is given due notice in writing of twenty (20) calendar days, unless the need for such application could not reasonably be foreseen.

- (b) Employees elected or appointed to Federal, Provincial or Municipal office shall be granted as much leave as is necessary during the term of such office. Municipal office holders, where the term of public office is served intermittently, shall give the Company reasonable notice for absences from work for conducting Municipal business.
- (c) The employee who obtains this leave of absence shall return to the Company within thirty (30) calendar days after completion of public office.

ARTICLE XIX - HEALTH AND SAFETY

Section 1: Common Concern and Responsibility

The Company and the Union acknowledge their common concern and responsibility for maintaining a safe and healthy working environment to prevent industrial injury and illness. In order to effect a thoroughly understood and accepted Safety and Health Program for employees at work, it is agreed that joint and cooperative methods shall be encouraged.

The Company shall continue to make provisions for the health, safety and working environment of the employees. All employees, Plant Chair, Co-Chair of the OHSC, appropriate Safety Representatives and/or Crew Safety Representative and representatives of the Union shall have the right to discuss matters dealing with health, safety and environmental conditions. Matters brought forward will be investigated promptly. To this end, Joint Occupational Health and Safety Committees will be established.

Section 2: Joint Health & Safety Committee

- (a) The Joint Occupational Health & Safety Committee (OHSC) shall be comprised of
 - (i) Where there are twenty (20) or more employees, at least four (4) members,
 - (ii) Where there are fewer than twenty (20) employees, at least one (1) Union and one (1) Company representative.

The Joint Committee must consist of worker representatives and Company representatives who have knowledge of the area they represent, and at least half shall be worker representative. There shall be two (2) Co-Chairs, one (1) a Union representative and the other a Company representative.

- (b) All serious incidents, dangerous occurrences and near miss incidents shall be investigated by persons knowledgeable in the type of work involved and the Co-Chair of the OHSC or their designates.
- (c) The Company and Union agree to fully cooperate with the OHSC and the Company will provide reasonable facility to carry out inspections and investigations, and will provide access to all reports, plans and records pertinent to the work of the OHSC.
- (d) The occupational health and safety program must be designed to prevent injuries and occupational diseases, and without limiting the generality of the foregoing, the program must include:
 - (i) a statement of the Company's aims and the responsibilities of the Company, supervisors and workers, including contractors and sub-contractors;

- (ii) for the regular inspection of premises, equipment, work methods and work practices, at appropriate intervals, to ensure that prompt action is undertaken to correct any hazardous conditions found;
 - (iii) appropriate written instructions, available for reference by all workers;
 - (iv) provision for holding periodic Union-Management meetings for the purpose of reviewing health and safety activities and incident trends, and for the determination of necessary courses of action;
 - (v) provision for Safety Suggestion forms approved by the OHSC's and utilized so that employee suggestions can be documented and dealt with promptly by the first line supervisor. Suggestions will also be forwarded to the OHSC;
 - (vi) provision for holding periodic OHSC meetings at least monthly;
 - (vii) provision for prompt investigation of incidents to determine the action necessary to prevent their recurrence;
 - (viii) the maintenance of records and statistics, including reports of inspections and incident investigations, with provision for making this information available to the joint committee and included in the OHSC minutes;
 - (ix) provision by the Company for the training and supervision of workers in the safe performance of their work.
- (e) The Co-Chairs of the Joint Occupational Health & Safety Committee or their designates shall accompany a WorkSafe BC inspector during workplace visits.

Section 3: Pay for Meetings

- (a) The Company will pay straight-time rates, not exceeding two (2) hours per week, to employee members for the actual time spent in attending OHSC meetings outside of working hours.
- (b) The rate to be paid to employee members shall be the employee's regular straight-time job rate.
- (c) Where OHSC meetings are held during working hours, with the consent of the Company, the employees' time will not be deducted for attending such meetings or investigations into accidents.

Section 4: Minutes

The Company will provide and post minutes of all Joint Occupational Health & Safety Committee meetings within five (5) working days following such meetings, exclusive of Saturdays, Sundays, and recognized holidays. The minutes will be jointly signed by the Co-Chairs of the OHSC or their designates and if there are any disputes they shall be recorded in the minutes. The Joint OHSC minutes will be submitted to the Manager and Union.

Section 5: Injuries & Claims

- (a) Should the Company request a meeting with an employee to discuss their claim with the WorkSafe BC, he will be entitled to request a Union representative when practicable.
- (b) If an employee requests a copy of the Company First Aid Report completed by the First Aid Attendant involving that employee's report, it shall be provided.

Section 6: Serious Incidents, Dangerous Occurrences and Near Misses

- (a) The Union Co-Chairperson or their designate and a member of the Occupational Health & Safety Committee, shall be notified promptly in order that they may attend the site of a serious incident or near miss required to be reported to WorkSafe BC.
- (b) The incident scene shall not be disturbed, except for the purpose of saving life or relieving human suffering, until the employee members referred to in (a) have had the opportunity to inspect and investigate the site, and WorkSafe BC officer authorizes such disturbance.
- (c) In such cases a representative of the Union shall have access for investigations which shall be arranged expeditiously if requested, and Company officials shall accompany the Union official.

Section 7: Fatalities

- (a) In addition to section 6 if a workplace fatality occurs, the Company shall notify the President of the Union in order that he may designate two (2) employees, who shall, within sixteen (16) hours of such fatality, be accompanied on an inspection of the accident site and, at the same time, be provided with all available pertinent information concerning the fatality. Employees of the Company so designated shall not lose regular pay for participation in this process.
- (b) Any one or all employees working in the immediate proximity when a fatal accident has occurred may without discrimination refrain from working the balance of the shift.

Section 8: Right to Refuse Unsafe Work

The Company and the Union agree to cooperate in developing and maintaining a strong sense of safety awareness among employees and supervisors. It is, therefore, recognized that every employee has the right to refuse work if they have reasonable cause to believe that to perform the work would create undue hazard to the health or safety of any person.

- (a) An employee must not carry out or cause to be carried out any work process or operate or cause to be operated any tool, appliance or equipment if that employee has reasonable cause to believe that to do so would create an undue hazard to the health and safety of any person.
- (b) An employee who refuses to carry out a work process or operate a tool, appliance or equipment pursuant to subsection (a) must immediately report the circumstances of the unsafe condition to their supervisor or the Company.
- (c) The supervisor or the Company after receiving a report made under subsection (b) must immediately investigate the matter and

- (i) ensure that any unsafe condition is remedied without delay, or
 - (ii) if in their opinion the report is not valid, must so inform the employee who made the report.
- (d) If the procedure under subsection (c) does not resolve the matter and the employee continues to refuse to carry out the work process or operate the tool, appliance or equipment, the supervisor or the Company must investigate the matter in the presence of the employee who made the report and in the presence of
- (i) an employee member of the joint committee, or
 - (ii) another employee who is selected by the Union.
- (e) If the investigation under subsection (c) does not resolve the matter and the employee continues to refuse to carry out the work process or operate the tool, appliance or equipment, both the supervisor, or the employer, and the employee must immediately notify an officer of WorkSafe BC, who must investigate the matter without undue delay and issue whatever orders are deemed necessary.
- (f) Where the Company offers refused work to another employee, management must inform the new employee that the offered work is the subject of a work refusal, including the rationale for the refusal. This must be done in the presence of the employee who originally refused the work or, in their absence, another employee chosen by that person who is able to explain the reasons for the refusal.

Section 9: Injury at Work

When an employee is injured at work and the examining physician recommends that the employee not return to work they shall be paid at their hourly rate of pay for the remainder of the day on which they were injured. When the examining physician states that the injured employee is not able to return to work on the same day, the employee shall be paid their hourly rate of pay for the total time lost as a result of the injury on the day of the accident. The Company shall provide transportation required for employees injured at work, to their final destination, whether it be a hospital or home.

Section 10: WHMIS

The Company will continue with its Workplace Hazardous Materials Information System (WHMIS) Training Program to ensure that all employees are kept up-to date with material identification and use.

Section 11: Contractors & Sub-Contractors

- (a) The Company shall inform all contractors and sub-contractors of relevant Safety Rules and Procedures and shall ensure such Regulations and Safety Rules are enforced.
- (b) The Company further agrees that procedures are in place for the transportation of all injured workers.

Section 12: Safety & Health Research Program

The USW-Forest Industry Safety and Health Research Program will be maintained.

- (a) The Plan will be jointly trusteeed.

- (b) The Plan is to be funded on the basis of an Industry contribution of one-half cent (1/2) per hour per employee per hour worked.

Section 13: Employees with Disabilities and Duty to Accommodate

The Company and the Union recognize their responsibilities regarding employees with disabilities and the duty to accommodate. The Company and the Union shall work together where said disability may require an adjustment to established employment practices and/or methods that may affect other employees.

ARTICLE XX - CONTRACTORS AND SUB-CONTRACTORS

- (a) As of the date of the signing of the Memorandum of Agreement the Company agrees that as of the 5th day of December, 1986, the introduction of a Contractor or Sub-contractor into the operation will not result in the loss of full-time positions held by regular employees in the operation, except where justified by special circumstances.
- (b) A Joint Contracting Review Committee will be established, with three (3) members representing the Company and three (3) members representing the Union.
- (c) The parties agree that if there is a dispute arising with respect to clause (a) herein which the parties are unable to settle between themselves, the parties shall request the Joint Contracting Review Committee to assist them in resolving the dispute.
- (d) The parties agree that at the conclusion of the process outlined in clause (c), if a resolution is not reached, either party may request a hearing before an arbitrator with respect to the interpretation, application, operation or alleged violation of clause (a) herein, and such a hearing will be arranged by the Joint Contracting Review Committee.
- (e) If the parties are unable to agree on the selection of an arbitrator, the parties will request the Minister of Labour to appoint the arbitrator.
- (f) The arbitrator will be assisted by a nominee from each party.
- (g) The dispute shall be determined by arbitration on an expedited basis. The decisions of the arbitrator will be made in writing and all decisions will be final and binding upon the parties.

ARTICLE XXI - EMPLOYEE WELLNESS

Section 1: Employee and Family Assistance

The Company will provide an employee and family assistance service.

Section 2: Anti-Harassment

The Company and Union agree that there shall be no discrimination against any employee because of a person's race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, age, union membership, or because of a criminal or summary conviction that is unrelated to the employment or intended employment of that person.

ARTICLE XXII - EDUCATION TRUST FUND

The Parties agree to establish a Fund based on the following parameters:

1. The Fund to be structured so as to comply with all requirements of a trust as specified by Revenue Canada.
2. The Company will contribute to the Fund five cents (5¢) per hour worked per employee.
3. The Company shall remit the contributions to the Union no less than once each month, with a written statement of names of the employees for whom the contributions were made and the hours worked by the employee.
4. The Fund will be jointly trusteeed by representatives as appointed by the United Steelworkers and the Industry.
5. The Fund will be subject to annual audits by an independent public accounting firm selected by the Trustees.
6. The Fund will provide funding for the purpose of Union education which may include:
 - Grievance Handling
 - Collective Bargaining
 - Environmental Issues
 - Land Use Issues
 - Stewards Training
 - Parliamentary Procedure & Public Speaking
 - Communication Skills
 - Leadership Training
 - Economic Issues
 - Benefits Training
 - Health and Safety
 - Union History

Without limiting the generality of the foregoing, the Fund will be used to develop and deliver programs, and to pay for administration costs, time lost from work to attend education and training, travel, accommodation and such other reasonable costs as the Working Committee determines appropriate regarding the operation and administration of the Fund.

7. The Working Committee will be comprised of representatives of each participating Local Union who would have responsibility for the development and delivery of Education and Training and Administration of Funds consistent with the purpose stated in point 6 above.

ARTICLE XXIII - SAFETY EQUIPMENT

- (a) Where the following articles of equipment are required to be used by the Company or by WorkSafe BC, the Company shall:
- (i) supply new employees with the articles of equipment as required,
 - (ii) supply employees moving to another department with the articles of equipment they require and that they do not have at the time of the move, or
 - (iii) replace articles of equipment as required when they are presented worn or damaged beyond repair by an employee, at no cost to the employee,
 - 1. Aprons
 - 2. Hard hats
 - 3. Welding goggles, etc.
 - 4. Flotation equipment
 - 5. Dust protection
 - 6. Eye protection
 - 7. Ear protection
 - 8. Gloves
 - (iv) replace gloves as required at no cost to the employee, only when they are presented worn or damaged beyond repair; otherwise the replacement will be at the expense of the employee.
- (b) The Company shall make coveralls available and maintain same for use by Oilers, Grindermen and Tradesmen.
- (c) The Company shall be required to make available at cost to those employees who are required to wear them, the following articles:
- 1. Caulk boots
 - 2. Safety shoes
 - 3. Rain gear
 - 4. Coveralls
- (d) Safety equipment and clothing supplied at no cost to the employee on the effective date of this Agreement will continue to be supplied at no cost to the employee.
- (e) Employees who have six (6) months or more seniority, or upon obtaining six (6) months seniority, are entitled to an allowance for caulk boots on one of the following bases:
- (i) An employee who is required, to wear caulk boots by WorkSafe BC in the course of their duties shall receive annually a one hundred and twenty dollar (\$120) caulk boot allowance, or
 - (ii) An employee who is required to wear caulk boots on a regular basis for a period of not less than six (6) calendar months within a year shall receive annually a two hundred and fifty dollar (\$250) caulk boot allowance.

Seasonal layoffs shall not interfere with the qualifying period herein.

(f) Steel-Toed Safety Boots

The Company shall reimburse regular full-time employees to a maximum of one hundred dollars (\$100.00) per year, for Steel-toed Safety Boots. Said boots must meet the requirements for such boots as may be set from time to time by the operation's Joint Occupational Health and Safety Committee. Employees must have worked a minimum of six hundred (600) hours in the prior twelve (12) months in order to qualify. Employees are required to submit the original receipt for payment. An Employee shall be permitted to combine the reimbursement for two (2) consecutive years.

ARTICLE XXIV - HUMANITY FUND

- (a) The Company agrees to deduct on a bi-weekly basis the amount of not less than one cent (\$0.01) per hour from the wages of all employees in the bargaining unit for all hours worked.
- (b) Prior to the 15th day of the month following said deduction, the Company shall pay the amount so deducted to the "Humanity Fund" and forward such payment to United Steelworkers National Office, 234 Eglinton Avenue East, Toronto, Ontario, M4P 1K7. The Company will advise in writing both the Humanity Fund at aforementioned address and the Union that such payment has been made, the amount of such payment and the names of all employees in the Bargaining Unit on whose behalf such payment has been made.
- (c) It is understood and agreed that participation by an employee in the Humanity Fund program of deductions set forth above may be discontinued by any employee after the receipt by the Company and the Union of that employee's written statement of their desire to discontinue such deductions from their pay during the four (4) weeks following ratification of this Agreement.
- (d) The Union agrees to indemnify the Company and save it harmless against any claims which may arise in complying with the provisions of this article.

ARTICLE XXV - PENSION PLAN

Hourly Contribution

The hourly contributions to the IWA-Forest Industry Pension Plan will be made on a per hour per employee per hour worked basis and will total as follows:

<u>Effective</u>	<u>Company</u>	<u>Employee</u>
July 1, 2014	\$3.675	\$2.225

ARTICLE XXVI - PERMANENT CLOSURE

The Company agrees that employees affected by a permanent closure of the Company's operation shall be given sixty (60) days' notice of closure.

ARTICLE XXVII - SEVERANCE PAY FOR PERMANENT PLANT CLOSURE

- (a) Employees terminated by the Company because of permanent closure of its plant shall be entitled to severance pay equal to ten (10) days pay for each year of continuous service and thereafter in increments of completed months of service with the Company. A day's pay shall continue to include daily overtime or other premiums or add-ons as in the past, as applicable. However, where alternate shifts are in effect (e.g., 10-hour or 12-hour shifts) under Article V, Section 2 and Supplement No. 3, the severance pay available shall not exceed the maximum severance pay based on an eight (8) hour shift equivalent.
- (b) Where the plant is relocated and the employees involved are not required to relocate their place of residence and are not terminated by the Company as a result of the plant relocation, they shall not be entitled to severance pay under this Article.

ARTICLE XXVIII - PERMANENT PARTIAL CLOSURES

- (a) A permanent partial closure occurs when a major operating component of the plant is declared closed by the Company or has not operated for a period of twenty-four (24) months. The major operating components of the plant are defined as the Green End and the Dry End.
- (b) In the event a permanent partial closure is declared by the Company, or the plant has not operated for a period of twenty-four (24) months the employees who were employees of record at the commencement of the closure are entitled to severance pay. Severance pay is calculated on the basis of the employee's seniority at the date of the layoff, not the permanent partial closure.
- (c) Employees who are terminated by the Company because of a permanent partial closure shall be entitled to severance pay equal to ten (10) days for each year of continuous service and thereafter in increments of completed months of service with the Company. A day's pay shall continue to include daily overtime or other premiums or add-ons as in the past, as applicable. However, where alternate shifts are in effect (e.g., 10 hour or 12 hour shifts) under Article V, Section 2 and Supplement No. 3, the severance pay available shall not exceed the maximum severance pay based on an eight (8) hour shift equivalent.
- (d) Severance pay is not payable where a part of the plant is relocated and the employees involved are not required to relocate their place of residence and are not terminated by the Company.
- (e) Severance pay is not payable if an employee affected by a permanent partial closure is offered a position within the same operation of the Company.

ARTICLE XXIX - ADJUSTMENT OF GRIEVANCES

Section 1: Procedure

The Company and the Union mutually agree that, when a grievance arises in the plant coming under the terms of this Agreement, it shall be taken up in the manner set out below:

Step One

The individual employee involved, with or without a Shop Steward, shall first take up the matter with the foreman directly in charge of the work within fourteen (14) days after the date on which said employee is notified orally or in writing, or on which the employee ought to have been aware of the action or circumstances giving rise to the grievance. A policy grievance filed or declared by a member of the Plant Committee, the Union or by the Company, shall commence at Step 3 of the grievance procedure. Where the Union and Company agree that a grievance is a group or et al. grievance, such grievance will begin at Step 2.

Step Two

If a satisfactory settlement is not reached at Step One, the Plant Committee shall take up the grievance with either the personnel officer or superintendent, or both, as designated by the Company. A statement in writing of the alleged grievance, together with a statement in writing by the foreman, shall be exchanged by the Parties concerned.

Step Three

If the grievance is not then satisfactorily solved, it shall be referred to the Union and the Management.

Step Four

If a satisfactory settlement is not then reached, it shall be dealt with by arbitration as set forth in Article XXX.

Section 2: Time Limit

If a grievance has not advanced to the next stage under Step Two, Three, and Four within fourteen (14) days after completion of the preceding step, then the grievance shall be deemed to be abandoned, and all rights of recourse to the grievance procedure shall be at an end. Where the Union is not able to observe this time limit by reason of the absence of the aggrieved employee or the Shop Committee from the camp the said time limit shall not apply. The Union shall be bound to proceed in such a case as quickly as may be reasonably possible.

ARTICLE XXX - ARBITRATION

Section 1: Grievances

- (a) In the case of a dispute arising under this Agreement, which the Parties are unable to settle between themselves as set out in Article XXIX, the matter shall be determined by arbitration as follows:

Either Party may notify the other Party and the arbitrator in writing, by registered mail, of the question or questions to be arbitrated.

After receiving such notice and statement the arbitrator and the other Party shall within three (3) days

acknowledge receipt of the question or questions to be arbitrated.

- (b) No one shall serve as an arbitrator who:
- (i) either directly or indirectly has any interest in the subject of the arbitration;
 - (ii) has participated in the grievance procedure preceding the arbitration;
 - (iii) is, or has been, within a period of eight (8) months, preceding the initiation of arbitration proceedings, employed by any Local Union of the USW, or a Company directly engaged in the forest products industry.
- (c) The decision of the arbitrator shall be final and binding upon the Parties of the First and Second Parts.
- (d) If the arbitrator finds that an employee has been unjustly suspended or discharged, that employee shall be reinstated by the Company without loss of pay and with all that employee's rights and privileges preserved under the terms of this Agreement, provided always that if it is shown to the arbitrator that the employee has been in receipt of wages during the period between discharge (or suspension) and reinstatement, or date of failure to rehire and rehiring, the amount so received shall be deducted from wages payable by the Company pursuant to this Section, further provided that the wages so deducted shall be first reduced by the amount required for the payment of fare from the original place of employment and to the place where employed during the period of discharge (or suspension) and return.
- (e) The arbitrator shall be required to hand down the decision within fourteen (14) days following completion of the hearing.
- (f) The Parties shall appoint a panel of three (3) arbitrators. The single arbitrator shall be selected from this panel. If the Parties fail to appoint the required three (3) arbitrators, they shall forthwith request the Honourable Minister of Labour of the Province of British Columbia to appoint the arbitrator required.
- (g) The single arbitrator shall be selected from the panel of three (3) arbitrators on a rotational basis. If an arbitrator selected to hear and determine a dispute is unable to schedule a hearing to occur within thirty (30) days of the date of being selected the dispute shall be reassigned to the next arbitrator in the rotation.

Section 2: Expedited Arbitration

To facilitate the timely resolution of grievance matters which remain unresolved following the conclusion of the procedures for Adjustment of Grievance contained in Article XXIX, the parties agree to implement an expedited arbitration procedure, as follows:

- (a) Two arbitrators will be selected to serve as Chairpersons to resolve disputes referred to expedited arbitration. The parties will each select one Chairperson who will provide available dates for hearings.
- (b) The agreement of both parties will be required before advancing a grievance to the expedited arbitration procedure. However, once the parties have agreed to proceed to the expedited arbitration procedure, that decision shall not be revoked except with the consent of both parties.
- (c) The parties will meet within fourteen (14) days following the date of the 3rd stage response to decide on proceeding to expedited arbitration, unless there is mutual agreement to extend the time limit.

- (d) The parties will attempt to develop an agreed Statement of Fact for submission to the arbitrator. In the event that the parties cannot agree on all of the facts, each party shall submit a full statement of all facts upon which they rely to the arbitrator. In addition, each side will develop written submissions outlining their respective position and argument on the dispute for the consideration of the arbitrator. Both the Statement(s) of Fact and the written submissions of the parties will be provided to the arbitrator no later than fourteen (14) days prior to the hearing date and the written submissions of the parties will be exchanged at that same time.
- (e) No legal counsel will be used by the parties during the course of the hearing. Witnesses and oral submissions from the parties during the hearing will be at the discretion of the arbitrator.
- (f) Decisions by the arbitrator will be accompanied by a brief rationale for the decision. All decisions of the arbitrator are limited to the dispute at hand and will be without precedent or prejudice to any and all existing or future grievance, arbitration and interpretation matters. A decision of the arbitrator is to be rendered within ten (10) days of the hearing.
- (g) The parties agree that the decision of the arbitrator is final and binding and will not be subject to appeal or review.

Section 3: Cost Sharing

The parties shall jointly bear the cost of the arbitrator.

Section 4: Place of Hearing

Any arbitration to be held hereunder shall be held at the City of Vancouver or at such other place as may be decided by the Parties.

ARTICLE XXXI - STRIKES AND LOCKOUTS

- (a) There shall be no strikes or lockouts by the Parties to this Agreement with respect to any matter arising out of the Agreement for which arbitration is provided under the terms of the Agreement.
- (b) The Parties to this Agreement expressly agree that there will be no activity within the meaning of (a) above threatened, declared, authorized, counselled, aided or brought about on its part.
- (c) In the event of a strike during the term of this Agreement the Union will instruct its members and Officers who may be involved to cease such activity and comply with the terms of this Agreement.

ARTICLE XXXII - DURATION OF AGREEMENT


(a) The Parties hereto mutually agree that this Agreement, the 2019-2024 CIPA Lumber Co. Ltd. – Delta Panel Division Collective Agreement, shall be effective from and after the 14th day of July, 2020, to midnight the 14th day of June, 2024, and thereafter from year to year unless written notice of contrary intention is given by either Party to the other Party within four (4) months immediately preceding the date of expiry. The notice required hereunder shall be validly and sufficiently served at the Head Office of the Party of the First Part, or at the Local Office upon Local Officers of the Union, Party of the Second Part, within four (4) months immediately preceding the 15th day of June, 2024. If no agreement is reached at the expiration of this Agreement and negotiations are continuing, the Agreement shall remain in force up to the time an agreement is reached or until negotiations are discontinued, by either Party.


During the term of this agreement if a dispute arises that the Company and the Union are not able to resolve themselves, the matter may be referred to a mutually agreed upon third party for settlement. The third party will base a settlement award on the agreed to wording of the Company and the Union Agreement.


(b) The Parties hereto agree that the operation of Sections 50(2) and 50(3) of the *Labour Relations Code* of British Columbia, R.S.B.C. 1996, c. 244, is excluded from the Collective Agreement.

Signed this 30 day of November, 2020.


FOR THE UNION:







FOR THE COMPANY:



SUPPLEMENT NO. 1 JOB CLASSIFICATIONS AND HOURLY WAGE RATES

JOB CLASSIFICATIONS AND HOURLY WAGE RATES

- Wage Supplement as at July 14, 2020 -

Group	Job Category	Effective				
		June 15/19	June 15/20	June 15/21	June 15/22	June 15/23
1	Cleanup & General Labour	\$30.36	\$30.97	\$31.59	\$32.54	\$33.35
2	Dryer Feeder	\$30.57	\$31.18	\$31.80	\$32.75	\$33.57
4	Green Chain Offbearer	\$30.95	\$31.57	\$32.20	\$33.17	\$34.00
4	Mill Utility	\$30.95	\$31.57	\$32.20	\$33.17	\$34.00
6	Packaging Operator	\$31.49	\$32.12	\$32.76	\$33.74	\$34.58
7	Dry Stack Attendant	\$31.80	\$32.44	\$33.09	\$34.08	\$34.93
8	Forklift Operator	\$32.07	\$32.71	\$33.36	\$34.36	\$35.22
8	Composer Operator 8'	\$32.07	\$32.71	\$33.36	\$34.36	\$35.22
8	Utility (Log Deck)	\$32.07	\$32.71	\$33.36	\$34.36	\$35.22
8*	Boom Boat Operator	\$32.65	\$33.30	\$33.97	\$34.99	\$35.86
9	Forklift (Shipping)	\$32.36	\$33.01	\$33.67	\$34.68	\$35.55
10	Loader Operator	\$32.64	\$33.29	\$33.96	\$34.98	\$35.85
10*	Cherry Picker Operator	\$33.63	\$34.30	\$34.99	\$36.04	\$36.94
13	Meinen Lathe Attendant	\$33.54	\$34.21	\$34.89	\$35.94	\$36.84
13	Dryer Operator	\$33.54	\$34.21	\$34.89	\$35.94	\$36.84
16	Log Deck Operator	\$34.57	\$35.26	\$35.97	\$37.05	\$37.98
19	Roundup Lathe Operator	\$35.62	\$36.33	\$37.06	\$38.17	\$39.12
26	Meinen Lathe Operator	\$38.79	\$39.57	\$40.36	\$41.57	\$42.61
O	Oiler	\$34.27	\$34.96	\$35.66	\$36.73	\$37.65
F	Grinderman	\$35.91	\$36.63	\$37.36	\$38.48	\$39.44
T	Millwright Chargehand	\$43.79	\$44.67	\$45.56	\$46.93	\$48.10
T	Mechanic Chargehand	\$43.79	\$44.67	\$45.56	\$46.93	\$48.10
T	Electrician	\$43.56	\$44.43	\$45.32	\$46.68	\$47.85
T	Millwright	\$43.56	\$44.43	\$45.32	\$46.68	\$47.85
T	Mechanic	\$43.56	\$44.43	\$45.32	\$46.68	\$47.85
T	Millwright Carpenter	\$43.56	\$44.43	\$45.32	\$46.68	\$47.85

Note: "Group" referred to in the left most column is the Job Group as provided for in the Plywood Job Evaluation Program, except that "*" denotes the Sawmill Rate Determination Program, "O" is the Oiler rate, "F" is the Filer/Grinderman rate, and "T" is the Certified Trade Rate.

Present Chargehand differential to be maintained.

(Handwritten initials and marks)

SUPPLEMENT NO. 2

JOURNEYMAN TRADESMEN CATEGORIES

As referred to in Article X, Section 1(b) of the 2019-2024 Collective Agreement

MANUFACTURING PLANTS:

Heavy Duty Mechanic
Machinist
Blacksmith
Welder
Pipe Fitter - including Sprinklerman
Mechanic
Millwright
Electrician
Painter
Carpenter
Bricklayer
Steam Fitter
Boilermaker



SUPPLEMENT NO. 3

ALTERNATE SHIFT SCHEDULING

As referred to in Article V of the Collective Agreement

The following are the general principles for the establishment, implementation or discontinuance of alternate shift schedules.

1. FLEXIBILITY OF HOURS OF WORK

The parties recognize the need for flexibility of hours other than those outlined in Article V - Hours of Work, Section 1, for the express purpose of better utilization of manpower and equipment, and to increase business efficiency.

2. SHIFT SCHEDULING

- (a) Any shift schedule that falls outside the regular hours of work set out in Article V, Section 1 is, by definition, an alternate shift schedule.
- (b) In accordance with Article V, Section 2, the Company may implement alternate shift schedules without overtime penalty, provided the principle of the forty (40) hour week is maintained over an averaging period and except by agreement with the Union, maximum scheduled daily hours of work will be twelve (12) hours;

3. IMPLEMENTATION

- (a) Any implementation of an alternative shift must be done with bona fide business rationale. The Company will provide the business rationale demonstrating the need for an alternative shift, complete with the nature and details of the proposed alternative shift.
- (b) The business rationale will be reviewed by the Union and Plant Committee. The Company will provide information to the Union respecting how the shift schedule provided in Article V is not meeting the Company's business purposes.
- (c) The Company agrees to work cooperatively with the Union and Plant Committee and will ensure that all relevant information is provided. The Union and Plant Committee will have the opportunity to review the business rationale and within a two (2) week period propose alternatives.
- (d) If the Union's alternative proposal is not accepted, the Company will detail the reason(s) why, and may implement the alternative shift proposed by the Company upon seventy-two (72) hours notice, or sooner in cases of other circumstances not in the control of the Company.
- (e) If the Company accepts the alternative proposal, there will be a three (3) month trial period to evaluate that alternative.
- (f) There will be a review of the alternative that was implemented and if the review demonstrates that the business rationale is not being achieved, the Company may implement the alternate shift schedule as proposed by the Company upon seventy-two (72) hours notice.

- (g) Any dispute arising from this implementation process that the Company and the Union and Plant Committee are not able to resolve may be referred to the Shift Dispute Resolution procedure.

4. GENERAL PRINCIPLES

When an alternate shift schedule is in effect, hourly-based benefits (LTD, Pension, Education Trust Fund, SAFER), under the Collective Agreement will be administered on the basis of hours paid.

- (a) The Company agrees that alternate shift schedules will not be introduced where the intention is to increase the use of casual employees in place of regular employees.
- (b) Different parts of an operation may be scheduled on different shifts.
- (c) The principle of the forty (40) hour week is to be maintained over an averaging period. The averaging period will be the period of one (1) shift cycle for any alternate shift schedule implemented in accordance with this Supplement taking into account all the relevant circumstances. Prior to the introduction of the alternative shift the shortest possible averaging period will be determined
- (d) Overtime will not be scheduled as part of an alternate shift schedule. When alternate shift schedules are in place, the overtime provisions in Article V, Section 2 will apply, except as referenced in (g) below.
- (e) All existing alternate shift agreements shall not be superseded by Article V, Section 2, except by agreement between the Company and the Union.
- (f) Earned vacations will be scheduled on the same basis as days and hours worked under the alternate shift schedule.
- (g) Other Articles of the Collective Agreement, which provide benefits after eight (8) hours, are extended by the amount the regular hours of work have been increased beyond the eight (8) hours per day.
- (h) Employees who are scheduled to work an alternate shift schedule of less than forty (40) hours per week over an averaging period will nevertheless be paid forty (40) hours pay. When an alternate shift schedule is used, each individual shift must be at least eight (8) hours long.
- (i) An employee's rest days may vary from week to week under an alternate shift schedule. Employees shall not be paid premium pay for changes in their rest days in these circumstances.
- (j) An employee whose rest days are changed by the Company under an established alternate shift schedule, shall receive rate and one-half for work performed on his rest days unless a change in rest day results from the application of seniority or has been agreed to between the employee and the Company.
- (k) There shall be no premium pay paid to any employee whose rest days are changed because of the implementation or discontinuance of an alternate shift schedule.
- (l) Where the Company does not provide to the employee seventy-two (72) hours notice of a change to an employee's work schedule, the employee will be paid at rate and one-half for his first shift on the new schedule. The Company will not change an employee's work schedule to avoid a statutory holiday.
- (m) For ten (10) hour shifts, rest periods will be one (1) ten (10) minute break and one (1) fifteen (15) minute break plus a one-half (1/2) hour unpaid meal break.


- (n) For twelve (12) hour shifts, rest periods will be two (2) fifteen (15) minute breaks plus a one-half (1/2) hour unpaid meal break. On a continuous twelve (12) hour shift schedule, the meal break will be paid at straight time rates. "Continuous twelve (12) hour shift schedule" means that there are two (2) twelve (12) hour shifts in a twenty-four (24) hour period.
- (o) **Statutory Holidays**
- (i) **Immoveable Statutory Holidays:** Labour Day, Remembrance Day, Christmas Day, Boxing Day and New Year's Day are "immoveable" statutory holidays. The Company will not, except in cases of operational emergency, compel employees to work "immoveable" statutory holidays.
 - (ii) **Moveable Statutory Holidays:** Notwithstanding Article XII, Section 9, the Company, with the exception of the immoveable statutory holidays, shall have the right after consulting with the Union to require an employee to observe a Statutory Holiday on a day that is not the day on which the Statutory Holiday is normally observed. In all events, an employee will be entitled to a compensating day off, which shall be scheduled by mutual agreement within a ninety (90) day period. In the event the Company and the Union are unable to agree on the scheduling of a substitute holiday within the ninety (90) day period, the parties may agree to schedule it outside the ninety (90) day period.
 - (iii) Where a statutory holiday falls on an employee's rest day, the holiday is to be rescheduled on a work day to occur within a ninety (90) day period by mutual agreement.
 - (iv) **Identification of Moveable Statutory Holidays:** Where an alternate shift equally bridges a holiday and a non-holiday (such as a shift from 1800h to 0600h), absent agreement between the Company and the Union, the Company determines which shift is to be observed as the Statutory Holiday.
 - (v) **Payment for Working Statutory and Substituted Statutory Holidays:** Employees whose Statutory Holiday is rescheduled under this paragraph will be paid consistent with Article XII, Sections 1 and 2 if they work the substituted Statutory Holiday. Specifically, an employee who works a moveable Statutory Holiday is paid at straight time rates. Where the Company and Union agree that the employee will not take a compensating day off and will work the "substituted" statutory holiday, the rate to be paid is double rate and one-half.
- (p) **Statutory and Floating Holidays** will be paid as per the employee's regular schedule.
- (q) **Bereavement Leave and Jury Duty** shall be paid consistent with Article XVIII. These days will be paid at the regular daily wage consistent with the work schedule.
- (r) **Shift Differential** shall be paid only for those hours worked outside the recognized dayshift for those employees working the alternate schedule in effect for that crew working in that part of the operation.
- (s) For those employees working an alternate shift schedule with shifts over eight (8) hours the sixty (60) working days referenced in Article XVII - Seniority, Section 6: Probationary Period - will be changed to four hundred and eighty (480) working hours in a six (6) month floating period.
- (t) The Company will provide notice of two weeks of discontinuance of any alternate shift implemented, except where a change in shift schedule is due to other circumstances not in the control of the Company. This discontinuance will not result in any overtime payments provided the full averaging period has been completed.


5. **SHIFT DISPUTE COMMITTEE**

- (a) The Parties agree that if the objectives sought in alternative scheduling are misunderstood the potential for disputes and disruption is assured. Therefore, it is further agreed that a proper dispute resolution procedure is necessary to ensure the ongoing viability of the Company.
- (b) The Parties agree to appoint high level representatives to a Shift Resolution Committee that will endeavour to resolve disputes through a problem solving approach.
- (c) The Shift Resolution Committee may assist with the implementation of shifts contemplated to meet an operational need or resolve implementation issues the Company and Union have been unable to resolve.
- (d) The Shift Resolution Committee will rely on the negotiated language and any other practical approaches that may assist.
- (e) In general, the terms of reference will be as follows:
 - (i) Emphasis on resolving alternate shifting disputes at the operational level between the parties in the event they have reached an impasse.
 - (ii) Defined timelines for advancing and investigating unresolved disputes.
 - (iii) Written statement of facts provided by the Union and the Company to clarify the issues in dispute.
 - (iv) No lawyers involved to allow the parties to explore practical solutions to the dispute.
 - (v) The use of a Facilitator to assist the parties in a non-binding manner.
 - (vi) The Shift Resolution Committee may refer any unresolved issues respecting implementation of an alternate shift schedule to expedited arbitration pursuant to Article XXX, Section 2 of the Collective Agreement. The jurisdiction of an arbitrator appointed under this section is limited to examining whether or not the implementation process in this Supplement has been followed.
- (f) Nothing in this section is intended to prevent or delay the implementation of an alternate shift schedule by the Company.


Signed this 30 day of November, 2020.

FOR: THE UNION





FOR: THE COMPANY



OTHER AGREEMENTS

The following other agreements between the Parties are also in force and effect as at the date of the printing of this booklet and are presented for ease of availability and review:

Training Agreement

Letter of Understanding RE: Posting of Jobs – Permanent and Temporary

Letter of Understanding RE: Allocation of Overtime Work Opportunities

CIPA LUMBER Co. Ltd.
Delta Panel Division

Training Agreement

It is noted that any permanent vacancies in the Mill will continue to be awarded and trained by CIPA seniority. However, the parties recognize the need to provide specific, targeted training in the Mill in order to improve safety health in production and quality in an efficient manner and to ensure the effective coverage of all positions in the plant, and to develop new skills in employees. Therefore, to ensure effective coverage of all positions in the plant, employees will be trained in accordance with the following:

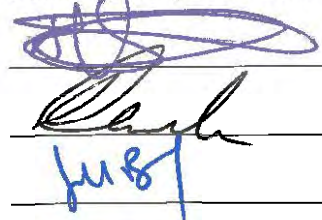
1. The following nine (9) positions are designated as key jobs in the operation:
Boom boat operator, Cherry-picker Operator, Log Deck Operator, Front-end Loader Operator, Round-Up Lathe Operator, Meinan Lathe Operator, Grinder, Dryer Operator and Oiler
 2. Training position requirements for key jobs will be identified by shift and will be posted to the Mill for five (5) consecutive working days, or seven (7) consecutive working days when an alternate shift is in place.
 3. Employee(s) on any approved Leave of Absence can apply in writing for any key job training posting that is posted in their absence within 5 days upon their return to regular work.
 4. Selection of trainees for key positions will be based on seniority as follows:
 - 1) The most senior applicant in the Mill will be trained
 - 2) The most senior applicant on the shift requiring the training will be trained [only one (1) trainee will be trained if they are the same employee in 1) foregoing]
 - 3) The order in which multiple trainees receive training will be at the Company's discretion based on operational requirements - although all applicants selected for training will begin training within two (2) months of the posting. This training will be completed within a reasonable time period.
 5. Subject to 8. following, in the case where no employee from the shift requiring the training applies for the training, the Company will assign the junior-most posted employee on the shift to training. Employees assigned to training cannot remove themselves without a bona fide reason.
 6. Opportunities for training in non-key jobs will be posted and awarded based on seniority within the shift requiring the training.
 7. The Company shall select a qualified person to provide training for all positions with due regard to their job experience, safety and the ability to communicate effectively. The training period may vary for each employee. Each trainee will be given reasonable training and must
-

make reasonable progress to continue training. The Company will endeavor to qualify a trainee as quickly as the requirements of the operation allows. An employee who is unsuccessful in a training position is ineligible to apply again for that position for eighteen (18) months.

8. Any employee will be allowed a maximum of one (1) key job training opportunities in any twelve (12) consecutive month period.
9. Trainees will have an informal daily review of their progress with the Supervisor. Trainees will also have a formal weekly review of their progress with their supervisor or, for shorter training period that be appropriate, and may ask for a Shop Steward to attend such formal reviews.
10. The Company will notify the Shop Committee in writing when a key job trainee is judged to be qualified, or is removed from the training program due to lack of competence and/or progress, or if the employee wishes to discontinue training.
11. During the training period, trainees will receive the rate of their permanent job, but in no event shall they receive a rate higher than the rate of the job for which they are training.
12. Employees who have been trained in a Key Job are required to fill vacancies in said Key Job on an as needed basis, including changing shifts. (Senior may Junior must)
13. Training postings are at the discretion of the Company, except in cases where a Spareboard employee is called in to work out of seniority order, due to their specific training, more than two (2) times in a two (2) month period.
14. Training postings will be used for the selection of trainees for a period not to exceed One (1) year. After One (1) year a new training posting must be posted.
15. In the event of a staff curtailment, senior employees will be provided an opportunity to train in a non-key job, to a maximum of Six (6) days, in an attempt to maintain active employment.
16. This training agreement can only be revised or terminated by mutual agreement or upon receiving written notice by either party of cancellation prior to Collective Agreement negotiations,


SIGNED effective the 14th day of July, 2020, in Delta, BC.

FOR: USW, Local 2009



JMS

FOR: CIPA, Delta Panel Division



LETTER OF UNDERSTANDING

BETWEEN: **CIPA Lumber Co. Ltd., Delta Panel Division**
(the "Company")

AND: **United Steelworkers Union, Local 2009**
(the "Union")

Re: Posting of Jobs – Permanent and Temporary

Job Vacancies will be posted in a timely fashion. All positions above Wage Group 1 will be posted as follows:

Permanent Postings:

In the case of vacancies created by retirement or the creation of a new position, the Permanent Postings will be posted two (2) weeks prior to effective date.

In the case of resignations, terminations or employee movement, the Permanent Postings will be posted within two (2) weeks of the last day worked in the position.

1. The applicant must give an immediate response either accepting or declining the posting – if the offer is declined the next senior applicant will be offered. This process will be followed until the posting is filled.
2. The successful applicant has five (5) days to try out the job and make a final decision, after which the position becomes permanent.
3. Under five (5) days, the employee has the right to decline the position and return to their previous position, the vacancy will be awarded to the next senior applicant.

Temporary Postings:

1. Short term temporary vacancies of greater than two (2) weeks will be posted and they will be filled by seniority competency considered.
2. All short term temporary vacancies of less than two (2) weeks and vacancies of longer duration created for vacation purposes will be awarded based on seniority competency considered without a posting.
3. Only the first temporary vacancy will be posted. (No domino effect).
4. The applicant must give an immediate response either accepting or declining the posting – if the offer is declined the next senior applicant will be offered. This process will be followed until the posting is filled (senior may, junior must).

Posting Process:

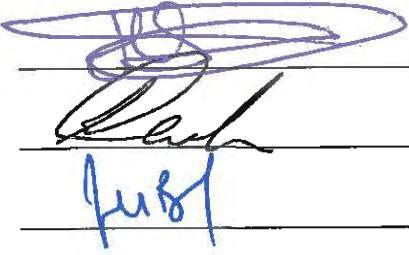
1. Postings will be posted for seven (7) consecutive days on the main posting board outside the lunchroom.
2. Postings will include:
 - i. The actual job title.
 - ii. Rate of Pay
 - iii. Hours – start and stop and/or crew
 - iv. Shift – Monday to Friday, etc.
 - v. Date up.
 - vi. Date down.
 - vii. Any prerequisites for the job.
 - viii. Posting is offered to the senior applicant.
3. Those employees that are on regular vacation, illness/injury leave or any other approved absence will have the opportunity to post to any positions, permanent or temporary, that have been posted during their absence. The employee will have seven (7) consecutive days within their return to work date to apply.

Updated List


Two (2) updated lists of all Job Postings in Production and Maintenance, will be provided to the plant committee upon request; the plant committee shall post one (1) of the lists on their notice board in the lunchroom.

SIGNED effective the 14th day of July, 2020.

FOR THE UNION:



FOR THE COMPANY:



LETTER OF UNDERSTANDING

BETWEEN: **CIPA Lumber Co. Ltd., Delta Panel Division**
(the "Company")

AND: **United Steelworkers Union, Local 2009**
(the "Union")

Re: Allocation of Overtime Work Opportunities

The Company and the Union shall meet to discuss the establishment of guidelines regarding the allocation of Overtime work opportunities within the Maintenance and Production Departments. It is understood the overriding requirement is that the Company must, at all times, have the required competences and skills available to it to ensure the proper and dependable maintenance and operation of the plant. These discussions shall also focus on the provision of equitable overtime maintenance work opportunities to maintenance employees, while recognizing the utilization of contractors.

SIGNED effective the 14th day of July, 2020.

FOR THE UNION:





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FOR THE COMPANY:

